

# VILLAGE OF PLOVER

2400 Post Road, PO Box 37, Plover WI, 54467

## ANNUAL GREASE/SAND TRAP MAINTENANCE REPORT

\*Please use one form for each trap\*

<b>BUSINESS OWNER</b>		<b>OWNER'S PHONE</b>	
<b>BUSINESS OWNER ADDRESS</b>			
<b>MANAGER</b>		<b>MANAGER'S PHONE</b>	
<b>BUSINESS NAME</b>			
<b>BUSINESS ADDRESS OF GREASE/SAND TRAP</b>			
<b>TRAP MANUFACTURER</b>			
<b>PLEASE CHECK BELOW:</b>			
<input type="checkbox"/>	TRAP ABOVE FLOOR INSIDE BLDG	<input type="checkbox"/>	TRAP BELOW FLOOR INSIDE BLDG
<input type="checkbox"/>	TRAP ABOVE GROUND OUTSIDE	<input type="checkbox"/>	TRAP BELOW GROUND OUTSIDE
<b>PROPER LOCK &amp; COVER ON OUTSIDE BELOW GRADE GREASE TRAP</b>			
<b>TRAP SIZE (GALLONS)</b>			
<b>TRAP DIMENSIONS</b>	<b>WIDTH</b>	<b>LENGTH</b>	<b>DEPTH</b>
<b>LOCATION IN BLDG OF INTERIOR TRAP</b>			

PROVIDE A DRAWING ON THE BACK OF THIS PAGE OF EXTERIOR TRAP LOCATION IN REFERENCE TO BUILDINGS, DRIVEWAY, PARKING LOT. PLEASE INDICATE NORTH WITH AN ARROW.

**I HAVE MAINTAINED THE ABOVE TRAP AS REQUIRED BY VILLAGE OF PLOVER ORDINANCE SECTION 413-10 AS FOLLOWS:**

All sand and grease traps shall be maintained by the owner at their expense in continuing and efficient operation at all times. The owner shall be responsible for the proper removal and disposal of captured material by appropriate means. Wastes removed from sand and grease traps shall not be discharged into the sanitary sewer. The owner shall maintain records of all maintenance. The use of grease emulsifiers and/or hot water cleaning is prohibited. Maintenance reports detailing all maintenance performed during the previous year shall be submitted to Building Inspection annually. Any questions, please call Building Inspection at (715) 345-5312.

**DATES TRAP WAS CLEANED/SERVICED, OR ATTACH SEPARATE PAGE OR RECEIPTS FOR SERVICE WORK:**

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SIGNATURE: \_\_\_\_\_ PRINT NAME: \_\_\_\_\_

DATE: \_\_\_\_\_