

Finance Committee Meeting

Monday, August 15, 2016
5:00 p.m.

Members Present: Orv Damrau, Fred La Rosa, Steve Fritz, Andrew Timm

Others Present: Tom Davies, Karen Swanson, Debbie Sniadajewski, Richard Holden, Anton Anday

1. Mr. Damrau called the meeting to order at 5:00 p.m.
2. MINUTES
✓ **Mr. La Rosa moved to approve the minutes of the meeting of July 18, 2016 as printed. Mr. Timm seconded and the motion carried.**
3. PERSONS WISHING TO ADDRESS THE COMMITTEE
None.
4. VOUCHERS
✓ **Mr. Timm moved to approve the vouchers as listed. Mr. Fritz seconded and the motion carried.**
5. BARTENDER LICENSES
The Committee reviewed the Clerk's memo listing applicants for bartender licenses, copy attached.
✓ **RECOMMENDATION TO VILLAGE BOARD: Mr. Timm moved to approve bartender licenses for all of the applicants with the exception of Sue Tomaso. Mr. Fritz seconded and the motion carried.**

Sue Tomaso was not present to explain the inconsistencies between her application and the police department records check, therefore, the committee did not take any action.
6. **"CLASS B" ALCOHOL BEVERAGE RETAIL LICENSE – ASOSHEL LLC, AGENT MICHAEL S. MASGAY, ASOSHEL – 3056 VILLAGE PARK DR.**
The Committee reviewed the application for a "Class B" Alcohol Beverage Retail License for Michael Masgay at 3056 Village Park Dr., copy attached. The Clerk explained that Mr. Masgay is the owner of Mikey's Neighborhood Bar & Grill. A-soshel is scheduled to open in October in the former Sears location.
✓ **RECOMMENDATION TO VILLAGE BOARD: Mr. Fritz moved to approve a "Class B" Alcohol Beverage Retail License for ASOSHEL LLC, Agent Michael S. Masgay, A-Shoshel – 3056 Village Park Dr. Mr. La Rosa seconded and the motion carried.**
7. **AMENDMENT TO CHAPTER 21, BOARDS, COMMISSIONS, AND COMMITTEES AND CHAPTER 56, FINANCE & TAXATION, OF THE VILLAGE OF PLOVER MUNICIPAL CODE OF ORDINANCES – CREATION OF A TOURISM COMMISSION AND DISTRIBUTION OF ROOM TAX**
Mr. Holden read his memo explaining the purpose of the creation of a Tourism Commission and referred to the proposed ordinance, copies attached. He discussed the new room tax laws and how the tax collected will be distributed, with the Stevens Point Convention & Visitor's Bureau (SPCVB) performing the functions of the tourism entity. He discussed the method used to determine the amount of room tax municipalities are allowed to retain beginning January, 2017. Because the Village will be allowed to retain a smaller portion each year, the SPCVB will retain the amount that they will be receiving, above and beyond what they currently receive, and place it into a grant fund for the Village.

Mr. Davies questioned if the proposed membership of the Commission is statutorily required. Mr. Holden stated that the statutes require a minimum of 5 members with one being a member of the hotel/motel

industry. The rest of the members are appointed by the Village president with confirmation by the Village Board.

Mr. Anday clarified that the Village Board has some leeway regarding the membership of the Commission. Mr. Holden stated that, yes, they do.

Mr. Holden discussed the additional reporting to the state by municipalities and the tourism entities under the new law. They want assurance that room tax dollars are being used for the correct purposes.

Mr. Anday referred to Item B(4) of the proposed ordinance and questioned if the Tourism Commission is required to only report annually or can they report semi-annually. Mr. Holden stated that the Commission is not limited to meeting once a year. Ms. Sniadajewski mentioned that room tax dollars are collected quarterly.

Mr. Anday questioned if the Commission can make budget recommendations to the Village for the portion of the room tax that it is allowed to retain. Mr. Holden stated that the Commission will be contracting with the SPCVB to spend the room tax funds they are allowed to retain. The Commission will not have a say with the portion the Village retains.

- ✓ **RECOMMENDATION TO VILLAGE BOARD: Mr. Fritz moved to approve the Amendment to Chapter 21, Boards, Commissions, and Committees and Chapter 56, Finance & Taxation, of the Village of Plover Municipal Code of Ordinances creating a Tourism Commission and regulating the distribution of the village retained portion of the room tax. Mr. Timm seconded and the motion carried.**

8. REPORTS

a. Treasurer

Ms. Sniadajewski presented her report to the Committee, copy attached.

- ✓ **Mr. Fritz moved to accept the Treasurer's report as presented. Mr. La Rosa seconded and the motion carried.**

9. Mr. La Rosa moved to adjourn at 5:16 p.m. Mr. Fritz seconded and the motion carried.

Karen Swanson, Village Clerk