

POLICE & FIRE COMMISSION MEETING

January 19, 2016

12:00 noon

Present: Mr. Durigan, Mr. Schlutter, Mr. Harlow, Mr. Flagel & Mr. Helmrick

Others: Mr. Mahoney, Mr. Ault, Mr. Deaver, Mr. Voss and Mr. Anday

1. Mr. Durigan called the meeting to order and all members were noted present.
2. Mr. Helmrick motioned, duly seconded by Mr. Flagel to approve the minutes of the meeting of December 7, 2015. The motion carried unanimously.
3. There was no one present to address the Commission.
4. The Police and Fire Commission had no questions on the correspondence.
- 5a. Upon motion by Mr. Schlutter, duly seconded by Mr. Flagel, the Police and Fire Commission voted unanimously to approve the vouchers.
 - b. Mr. Schlutter motioned, duly seconded by Mr. Helmrick, to approve the Police Chiefs job description. The motion was unanimously approved.
 - c. Mr. Helmrick motioned, duly seconded by Mr. Harlow to approve the Fire Chiefs job description. The motion carried unanimously.
 - d. Mr. Schlutter motioned, duly seconded by Mr. Harlow to approve the Village of Plover Performance Evaluation Form for the Fire Chief. The motion was unanimously approved.
 - e. Mr. Helmrick motioned, duly seconded by Mr. Flagel to approve the Village of Plover Performance Evaluation Form for the Police Chief. The motion carried unanimously.
5. Mr. Ault informed the Commission members the year 2015 ended with a 7,116 total incidents, compared to 7,227 in 2014. December was a good month. The Police Dept. was involved in the Red Kettle Safety Challenge and Shop with a Cop. Both were a great success and very rewarding to all involved. Mr. Ault stated he attended a meeting with the Attorney General, other police chiefs. Discussed were many updates and discussion on local concerns directly with the Attorney General. Mr. Ault stated Sgt. Fox and Sgt. Bushmaker submitted their resumes for the Lt. position. The written exam will be on Jan. 25th and interviews, Jan. 29th. Mr. Ault informed the members the Explorers Post

has 15 candidates and is going very well. The Police Dept. will be participating in the annual Guns N Hoses charity fundraiser in August 2016 between the SPFD and Law Enforcement. The event raises awareness and money for supporting veterans in Portage Co.

Mr. Deaver informed the Police and Fire Commission the Fire Department has been busy. During the month of December several improvements were made to Station 2 in the Village of Whiting. Mr. Deaver stated the Dept. is preparing to begin paperless inspections. Data entry to get started is underway but there is a fair amount of work that will need to be done- collecting building and contract information. Mr. Deaver stated the new four wheel drive staff vehicle as ordered and the Fire Dept. recently purchased two new Thermal Imaging Cameras. The AFG Grant has been applied for and should hear something by the end of the year. Mr. Deaver stated calls are up by 100 calls from last year for Fire and EMS.

Mr. Mahoney commended Chief Deaver and Asst. Chief Voss for a great job on the AFG Grant entry application.

Mr. Harlow motioned, duly seconded by Mr. Schlutter to approve the Police and Fire Chief's reports as presented. The motion carried unanimously.

6. Upon motion by Mr. Schlutter, duly seconded by Mr. Flagel and unanimously approved on a roll call vote, the Police and Fire Commission adjourned into Closed Session under Wisconsin State Statute 19.95(1)(c) for the purpose of considering employment, compensation or performance data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Chris Knippel, Police & Fire Commission Secretary