

## Public Works Committee Meeting

Monday, March 16, 2020

5:10 p.m.

Members Present: Kendra Schiefelbein, Steve Fritz, Orv Damrau, Al Tessmann

Others Present: Dan Mahoney, Bill Konkol, Debbie Sniadajewski, Karen Swanson, Ryan Barz

1. Ms. Schiefelbein called the meeting to order at 5:11 p.m.

2. MINUTES

- ✓ **Mr. Tessmann moved to approve the minutes of the meeting of July 15, 2019 as printed. Mr. Fritz seconded and the motion carried**

3. PERSONS WISHING TO ADDRESS THE COMMITTEE

None.

4. VOUCHERS

- ✓ **Mr. Damrau moved to approve the vouchers as listed. Mr. Fritz seconded and the motion carried.**

5. 2020 STREET RECONSTRUCTION INFORMATION

Mr. Konkol referred to the 2020 Street Reconstruction information, copy attached. He stated that the Crossroads Commons street were not included as the project is still out for bid. Mr. Mahoney stated that the Elm St. project is also not included as the LRIP grants have not been awarded yet.

6. STREET LIGHT REQUESTS – CTH R AND TORREY PINES WAY; CTH R AND PLEASANT DR.

Mr. Konkol referred to his memo, copy attached. He stated that the purpose of the street lights was for safety and staff recommends approval.

- ✓ **Mr. Damrau moved to approve street light requests for CTH R and Torrey Pines Way and CTH R and Pleasant Dr. Mr Fritz seconded and the motion carried.**

7. TASK ORDER TO THE GENERAL ENGINEERING SERVICES AGREEMENT WITH AECOM TO ASSIST IN DEVELOPING A REQUEST FOR STATEMENT OF QUALIFICATIONS FOR WILLOW DRIVE SIDEWALK CONSTRUCTION RELATED SERVICES

Mr. Mahoney explained that the DOT guidelines require the Village to conduct an RFP process to hire a firm for construction related services for the Willow Drive sidewalk construction project.

AECOM is assisting with development of the request for statement of qualifications in the amount of \$2,298.

- ✓ **Mr. Fritz moved to approve the Task Order to the General Engineering Services Agreement with AECOM, in the amount of \$2,298, to assist in developing a Request for Statement of Qualifications for Willow Drive Sidewalk Construction Related Services. Mr. Tessmann seconded and the motion carried.**

8. REPORTS

a. Public Works Manager

Mr. Konkol presented his report the Committee, copy attached.

- **Mr. Damrau moved to accept the Public Works Manager's report as presented. Mr. Fritz seconded and the motion carried.**

b. Building Manager

Mr. Konkol presented his report to the Committee, copy attached.

- ✓ **Mr. Fritz moved to accept the Building Manager report as presented. Mr. Damrau seconded and the motion carried.**

9. Mr. Mahoney discussed the Continuity of Operations that the Village is considering drafting. He discussed department heads taking precautions with public access due to the coronavirus.

10. Mr. Tessmann moved to adjourn a 5:20 p.m. Mr. Fritz seconded and the motion carried.

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Karen Swanson, Village Clerk