

Public Works Committee Meeting

Monday, May 2, 2011

5:10 p.m.

Members Present: Dan Schlutter, Orv Damrau, Al Tessmann

Members Excused: Fred LaRosa, Steve Fritz

Others Present: Dan Mahoney, Bill Konkol, Debbie Sniadajewski, Joe Radomski, Tom Davies, David Hansen

1. In the absence of Fred La Rosa, Mr. Mahoney called the meeting to order at 5:25 p.m. and called for nominations for a temporary chair. Mr. Damrau nominated Mr. Schlutter as temporary chair. Mr. Tessmann seconded the nomination. Hearing no other nominations, Mr. Damrau moved to close the nominations and cast a unanimous ballot for Mr. Schlutter as temporary chair. Mr. Tessmann seconded and the motion carried.
2. Mr. Damrau moved to approve the minutes of April 18, 2011 as printed. Mr. Tessmann seconded and the motion carried.
3. There was no one present wishing to address the Committee.
4. Mr. Damrau moved to approve the vouchers as listed. Mr. Tessmann seconded and the motion carried.
5. JOB DESCRIPTION FOR PUBLIC WORKS EMPLOYEE/STREET CREW 1 – LEAD PERSON
Mr. Mahoney referred to the proposed job description for a Public Works Employee/Street Crew 1 – Lead Person, copy attached. He explained that, as part of the AFSCME contract for 2011-13, a job description was to be developed by June 1, 2011, for a Public Works Employee/Street Crew 1 – Lead Person, to be filled by Dennis Felkowski. The job description was tailored to the needs and wishes of the Public Works Department with additional duties to merit the increase in pay. Mr. Schlutter stated that if, after the probationary period, things don't work out, the Village has the authority to refill the position.
 - ✓ **RECOMMENDATION TO VILLAGE BOARD: Mr. Tessmann moved to approve the Job Description for Public Works Employee/Street Crew 1 – Lead Person effective June 1, 2011. Mr. Damrau seconded and the motion carried.**
6. HOOVER AVENUE BRIDGE REPAIR RECOMMENDATION
David Hansen referred to his letter regarding Hoover Avenue bridge repairs, copy attached. He explained that Zenith Tech provided a proposal in the amount of \$14,000 to repair the Hoover Ave. roadway and pedestrian bridge. They would start repairs June 1st with some road closures in June. The Public Works department will provide traffic control.

Mr. Konkol referred to American Asphalt's proposal of \$13,445 to provide the concrete and paving work, copy attached. The entire cost of \$27,445 will be covered by the 2011 Public Works Street Maintenance budget.

 - ✓ **RECOMMENDATION TO VILLAGE BOARD: Mr. Tessman moved to approve the proposals from Zenith Tech in the amount of \$14,000 and American Asphalt in the amount of \$13,445 for a total of \$27,445 for the Hoover Avenue bridge repairs . Mr. Damrau seconded and the motion carried.**
7. Mr. Damrau moved to adjourn at 5:33 p.m. Mr. Tessmann seconded and the motion carried.

Submitted by: Karen Swanson, Village Clerk