

Public Works Committee Meeting

Monday, November 14, 2011

5:00 p.m.

Members Present: Fred La Rosa, Orv Damrau, Steve Fritz, Al Tessmann

Others Present: Dan Schlutter, Dan Mahoney, Bill Konkol, Debbie Sniadajewski, Bruce Gerland, Joe Radomski, Tom Davies

1. Mr. La Rosa called the meeting to order at 5:00 p.m.
2. Mr. Damrau moved to approve the minutes of the meeting of October 17, 2011 as printed. Mr. Fritz seconded and the motion carried.
3. There was no one present wishing to address the Committee.
4. Mr. Damrau moved to approve the vouchers as listed. Mr. Tessmann seconded and the motion carried.
5. STOP SIGN REQUEST – SOUTHWEST CORNER OF WILLOW DR. AND FOREMOST RD.
Mr. Konkol referred to the proposed resolution, copy attached, and explained that the stop sign is located on the Willow Dr. extension west of Foremost Rd.
 - ✓ **RECOMMENDATION TO VILLAGE BOARD: Mr. Fritz moved to approve a stop sign on the southwest corner of Willow Dr. and Foremost Rd. Mr. Tessmann seconded and the motion carried.**
6. AMENDMENT TO CHAPTER 496, VEHICLES AND TRAFFIC, OF THE VILLAGE OF PLOVER MUNICIPAL CODE OF ORDINANCES – NO PARKING ON THE SOUTH SIDE OF DISK DR.
Mr. Konkol referred to the amendment of the Village of Plover Municipal Code of Ordinances prohibiting parking on a portion of the south side of Disk Dr., copy attached. He explained that the no parking zone was created in conjunction with the Disk Dr. reconstruction project and begins on the south side of Disk Dr. at Village Park Dr. and continues east for 660 feet.
 - ✓ **RECOMMENDATION TO VILLAGE BOARD: Mr. Tessmann moved to approve the amendment to Chapter 496, Vehicles and Traffic, of the Village of Plover Municipal Code of Ordinances prohibiting parking on the south side of Disk Dr. beginning at Village Park Dr. and continuing 660 feet east. Mr. Fritz seconded and the motion carried.**
7. PROPOSAL FOR MUNICIPAL BUILDING JANITORIAL SERVICES CONTRACT EXTENSION
Mr. Mahoney referred to the proposal from Advance Janitorial Services for an extension of the Municipal Building Janitorial Services contract, copy attached. He stated that their proposal is for a three year contract at a 0% cost increase from the current contract. He referred to the addition of Item 4 in Exhibit A which addresses countertops and the semi-annual moving of refrigerators in Break Room/Kitchen areas. Mr. Konkol stated that they are satisfied with the current service provider.
 - ✓ **RECOMMENDATION TO VILLAGE BOARD: Mr. Damrau moved to approve the proposal from Advance Janitorial Services for a three year extension of the Municipal Building Janitorial Services Contract at a 0% cost increase from the current contract. Mr. Fritz seconded and the motion carried.**
8. DAVID SUCHOWSKI – REQUEST FOR SECOND DRIVEWAY – 2111 JUNIPER LANE
Mr. Konkol referred to David Suchowski's request for a second driveway, copy attached. He explained that he is building a second garage and would like a driveway off of Ramble Lane. Mr. Konkol referred to his report outlining his conditions of approval to include the creation of a swale along Ramble Lane, copy attached.

- ✓ **RECOMMENDATION TO VILLAGE BOARD: Mr. Damrau moved to approve the request by David Suchowski for a second driveway on Ramble Lane contingent upon the six conditions outlined in the Public Works Manager's report. Mr. Tessmann seconded and the motion carried.**

9. CTH HH AND HOOVER AVENUE RIGHT-OF-WAY PLAT APPROVAL

Bruce Gerland, AECOM, referred to the right-of-way acquisition plat for the CTH HH and Hoover Ave. intersection project, copy attached. He stated that construction is set to take place in 2012. Seven properties are involved in the acquisition, which includes right-of-way and temporary limited easements for a total of 1.55 acres.

- ✓ **RECOMMENDATION TO VILLAGE BOARD: Mr. Damrau moved to approve the CTH HH and Hoover Avenue right-of-way plat. Mr. Fritz seconded and the motion carried.**

10. CTH HH AND HOOVER AVENUE RELOCATION ORDER

Mr. Gerland referred to the relocation order for the CTH HH and Hoover Ave. intersection project, copy attached. He explained that the order lays out the road as established in the plat and allows for right-of-way acquisition for such road.

Mr. Mahoney mentioned the 80/20 WI DOT cost participation and the local cost share with Portage County and the City of Stevens Point.

- ✓ **RECOMMENDATION TO VILLAGE BOARD: Mr. Fritz moved to approve the CTH HH and Hoover Avenue Relocation Order. Mr. Tessmann seconded and the motion carried.**

11. AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH AECOM – CTH R (PORTER RD. TO CTH HH)

Mr. Gerland referred to the change order to the CTH R Improvement agreement with AECOM, copy attached. He explained that, because the project involves federal funds, the design improvements must comply with federal funding requirements, including on-street bike accommodations. In addition, the change order includes the water main extension on CTH R being bid as a separate project and extending sanitary sewer on CTH R from Porter Road north 1000 feet and bidding it out with the water main extension. He stated that the total cost of the change order is \$69,700.

- ✓ **RECOMMENDATION TO VILLAGE BOARD: Mr. Tessmann moved to approve the amendment to the Professional Services Agreement with AECOM for the CTH R Improvements project (Porter Rd. to CTH HH) in the amount of \$69,700. Mr. Fritz seconded and the motion carried.**

12. REPORTS

- a. Public Works Manager
- b. Building Manager

The Committee reviewed the Public Works Manager's and Building Manager's reports, copies attached.

- ✓ **Mr. Damrau moved to accept the Public Works Manager's and Building Manager's reports as presented. Mr. Tessmann seconded and the motion carried.**

13. Mr. Mahoney mentioned the closed session at Wednesday's Board Meeting regarding the right-of-way acquisition for the CTH HH and Hoover Ave. intersection project.

14. Mr. Fritz moved to adjourn at 5:10 p.m. Mr. Tessmann seconded and the motion carried.

Karen Swanson, Village Clerk