

VILLAGE OF PLOVER
WATER/WASTEWATER UTILITY COMMITTEE

July 19, 2016

5:15 p.m.

Members Present: Tom Davies, Marv Hopp, Anton Anday, Fred LaRosa

Member Excused: Bob Adams

Others Present: Debbie Sniadajewski, Dan Mahoney, Matt Saloun, Lyle Lutz, Steve Fritz, Orv Damrau, Andrew Timm, Ryan Barz, Dennis Saari

1. Mr. Davies called the meeting to order at 5:21 p.m.
2. Mr. LaRosa moved, Mr Hopp seconded approval of the minutes of June 13, 2016. Motion carried, copy attached.
3. There were no persons wishing to address the Committee.
4. Mr. Hopp moved, Mr. Anday seconded approval of the vouchers. Motion carried, copy attached.
5. **Revised Wastewater Agreement with Monogram Appetizers, Moore Road Plant.** Mr. Lutz explained that the revisions are language updates, new name (formerly Golden County Foods), and are contingent upon discussions with Monogram. Mr. Hopp asked what constitutes an emergency as referred to on Page 7 and Mr. Mahoney stated an overloading to our collection system, such as grease, could cause treatment issues, collection system problems, and/or lift station issues.

***** RECOMMENDATION TO VILLAGE BOARD *** Mr. LaRosa moved, Mr. Hopp seconded approval of the Revised Wastewater Agreement with Monogram Appetizers, Moore Road Plant contingent upon discussions with Monogram. Motion carried, copy attached.**

6. **Wastewater Agreement with Monogram Appetizers, Post Road Plant.** Mr. Lutz stated that this agreement has the same changes but adds FOG (fats, oils, grease) limits due past issues. The costs to fix and treat the problems are higher and the limits have been lowered. Mr. Boden and Mr. Lutz are working with Monogram staff on discharge issues and assisting with solutions on their pending plant upgrade.

***** RECOMMENDATION TO VILLAGE BOARD *** Mr. LaRosa moved, Mr. Hopp seconded approval of the Wastewater Agreement with Monogram Appetizers, Post Road Plant contingent upon discussions with Monogram. Motion carried, copy attached.**

7. **Water Treatment Master Plan Report.** Dennis Saari AECOM presented the findings and indicated the purpose of study was to evaluate the water needs, supply, and storage system expansion required to serve current and future customers through 2040 based on estimated DOA population increase from 12,515 to 14,770. They evaluated present and future needs and made recommendations concerning improvements necessary to maintain an adequate level of service. Mr. Anday asked that if the nitrate level would increase, how much of an impact would this make financially. Mr. Saari said that issue is already accounted for in the plan. Mr. Anday also expressed his concern that the population projection is very low for 2040.

***** RECOMMENDATION TO VILLAGE BOARD *** Mr. LaRosa moved, Mr. Hopp seconded acceptance of the Water Treatment Master Plan Report. Motion carried, copy attached.**

8. **SEH Services to provide plan review/inspection for telecommunication sites on water towers.** Mr. Saloun reported that there are issues with cell phone companies who rent our water tower space that need to be addressed. We want to better landlords and improve tower security and structure by creating standard procedures for our tower leases. Using a professional that is familiar with this makes sense. The contracts need reviewing and amending so they match current installation practices; there are a large volume of requests for access and maintenance by these companies; we have to know what effects their equipment has on the tower structures. SEH Services would provide a documentation review of specs; onsite audit/mapping; amendments to lease agreements; an Antenna Site Application and Site Identification Sheet and overall standard procedures for our tower leases.

***** RECOMMENDATION TO VILLAGE BOARD *** Mr. Hopp moved, Mr. LaRosa seconded to proceed with acquiring SEH Services for \$3,700, which does not include legal fees. Mr. Saloun will readdress the Committee with further details at a later meeting. Motion carried, copy attached.**

9. Mr. Hopp moved, Mr. Anday seconded approval of the Water Department Managers Report. Motion carried, copy attached.
10. Mr. Hopp moved, Mr. Anday seconded approval of the Wastewater Department Managers Report. Motion carried, copy attached.
11. Mr. LaRosa moved, Mr. Hopp seconded adjournment at 6:10 p.m. Motion carried.

Submitted by Pat Ladecki