

## Village Board Meeting

Wednesday, February 5, 2020  
6:00 p.m.

Members Present: Tom Davies, Orv Damrau, Steve Fritz, Gary Wolf, Adam Raabe, Kendra Schiefelbein, Al Tessmann

1. Mr. Davies called the meeting to order at 6:00 p.m. Pledge of Allegiance.
  2. MINUTES  
✓ **Ms. Schiefelbein moved to approve the minutes of the meeting of January 22, 2020 as printed. Mr. Fritz seconded and the motion carried**
  3. PERSONS WISHING TO ADDRESS THE BOARD  
None.
  4. CORRESPONDENCE  
None.
  5. VOUCHERS  
✓ **Mr. Damrau moved to approve the vouchers as listed. Ms. Schiefelbein seconded and the motion carried.**
  6. RESOLUTION 2-2-20 – CERTIFIED SURVEY MAP – LINWOOD HOLDINGS LLC – 1101 POST RD  
✓ **Mr. Damrau moved to accept the recommendation from the Plan Commission and adopt Resolution 2-2-20 approving a Certified Survey Map for Linwood Holdings LLC – 1101 Post Rd. Mr. Tessmann seconded and the motion carried unanimously by Roll Call vote.**
- RESOLUTION 2-3-20 – CERTIFIED SURVEY MAP – KEITH HELMRICK & DAVID MOODIE – WEST GREYSTONE PLACE
- ✓ **Mr. Damrau moved to accept the recommendation from the Plan Commission and adopt Resolution 2-3-20 approving a Certified Survey Map for Keith Helmrick & David Moodie – West Greystone Place. Mr. Wolf seconded and the motion carried unanimously by Roll Call vote.**
7. CHANGE ORDER TO THE TASK ORDER TO THE GENERAL ENGINEERING SERVICES AGREEMENT WITH AECOM – WILLOW DRIVE SIDEWALK DESIGN  
Mr. Mahoney referred to the Change Order for the Willow Drive Sidewalk Design in the amount of \$6,455, copy attached. He explained that additional design work is required due to railroad crossing issues on Washington Ave.  
  
✓ **Mr. Tessmann moved to approve the Change Order to the Task Order to the General Engineering Services Agreement with AECOM, in the amount of \$6,455, for the Willow Dr. Sidewalk Design. Mr. Fritz seconded and the motion carried.**
  8. EPA WETLAND DEVELOPMENT GRANT IMPLEMENTATION, PROJECT WORK & BUDGET AGREEMENT – JANUARY 2020 – SEPTEMBER 2022 – LITTLE PLOVER RIVER WATERSHED ENHANCEMENT PROJECT  
Mr. Mahoney referred to the proposal, copy attached, and explained that the Wisconsin Wetlands Association will conduct the work covered by the EPA Wetland Development Grant.  
  
✓ **Mr. Tessmann moved to approve the EPA Wetland Development Grant Implementation, Project Work & Budget Agreement for the period from January 2020 through September 2022 for the Little Plover River Watershed Enhancement project. Ms. Schiefelbein seconded and the motion carried.**

9. REQUEST FOR CONSIDERATION OF AN ORDINANCE TO ALLOW FOR THE KEEPING OF CHICKENS

Mr. Davies clarified that this is not an ordinance modification at tonight's meeting. He discussed the proposed ordinance that the Plan Commission and Village Board did not pass seven years ago.

Alex Hoeft, 1400 Seventh St., passed out information, copy attached, to the board that included ordinances allowing chickens in Stevens Point, Whiting, Wisconsin Rapids, Appleton, and Madison. She is asking that Village of Plover residents be allowed to keep 6 laying hens and referred to the information outlining her requested ordinance changes. She apologized for not realizing that tonight's action did not include an ordinance amendment. She discussed the benefits of keeping chickens along with the myths that chickens are noisy, cause waste and odor, attract predators, pests, and rodents, and will devalue property.

Mr. Fritz questioned the ammonia smell that chickens generate. Ms. Hoeft stated that it depends on the number of chickens. She stated that a small number of chickens produce less waste and they need to have adequate coop size and be cared for properly.

Lisa Crockett, 2821 Golden Rd, stated that she is not opposed to allowing chickens in the Village of Plover.

Mr. Davies stated that the Village has received complaints about residents currently keeping chickens in the Village.

Mr. Damrau stated that he grew up on a farm and stated that chickens are noisy.

Ms. Hoeft discussed the annual permit fees that other municipalities charge for keeping chickens, which covers annual inspections.

Ms. Schiefelbein commended Ms. Hoeft on her presentation, which compliments urban gardening. She questioned if Ms. Hoeft would be willing to education others. Ms. Hoeft stated she would and would volunteer her time to conduct inspections. She stated that she knows of other people that would volunteer their time as well.

Mr. Raabe questioned how long the ordinances have been in place in the other municipalities. Ms. Hoeft stated anywhere from a couple of years to five years.

Mr. Raabe questioned when chickens make noise, i.e. daytime or all the time. Ms. Hoeft stated that her chickens only make noise when they lay eggs.

Timothy Tielens, 2541 Washington Ave., stated that he didn't have problems with noise when he had chickens.

- ✓ **Mr. Damrau moved to not put an ordinance, allowing chickens in the Village of Plover, on a future agenda. Mr. Fritz seconded and the motion failed 3 – 4 (Schiefelbein, Raabe, Wolf, Tessmann).**
- ✓ **Ms. Schiefelbein moved to put an ordinance, allowing chickens in the Village of Plover, on a future agenda. Mr. Raabe seconded and the motion carried 4 – 3 (Fritz, Damrau, Davies)**

Mr. Mahoney explained that the proposed ordinance will be presented to the Plan Commission, which will then make a recommendation to the Village Board.

**10. REVISIONS TO THE TREASURER/FINANCE DIRECTOR JOB DESCRIPTION**

Mr. Mahoney referred to the proposed revisions to the Treasurer/Finance Director job description, copy attached. He explained that a bachelor degree will be required and the residency requirement was removed.

Mr. Wolf questioned if the job description addresses the auditor's concerns with separation of duties. Mr. Mahoney stated that it does not. The revisions more accurately reflect the actual duties of the position.

Mr. Raabe questioned if an associate degree would be sufficient. Mr. Mahoney stated that, after looking at Treasurer/Finance Director job descriptions in other municipalities, most require a bachelor degree and he doesn't feel the Village will have a problem filling the position with the requirement.

Mr. Raabe questioned if the job description sets the standards for the position. Mr. Mahoney stated that yes it does.

✓ **Mr. Damrau moved to approve the revised Treasurer/Finance Director job description as presented. Mr. Tessmann seconded and the motion carried.**

**11. VILLAGE PROJECT CHANGE ORDERS, SUBSTITUTIONS, OR CONSTRUCTION APPROVALS**

None.

**12. ENGINEER'S UPDATE**

Mr. Barz updated the board on the railroad/Willow Dr. sidewalk and Springville Pond dam projects.

**13. ADMINISTRATOR'S UPDATE**

Mr. Mahoney reported on the following:

1. A Scope of Services will be coming forward from AECOM for the Post Rd. reconstruction project, especially the Springville Pond dam project as it ties in to the DOT costs and DNR grant.
2. There will not be any construction on the Business 51 reconstruction project in 2021.
3. The building permit was issued for the 4-story apartment building in Village Park at Plover.
4. The deep sewer project for Village Wood Meadows is substantially complete. A walk through will be conducted tomorrow.
5. Staff is in discussions with Portage County regarding the county changing software as it relates to police and fire services. They are identifying costs and who is responsible for them.
6. Mr. Boden's issue with the sand that ended up in the sewer system a few weeks ago.
7. Portage County representatives held a meeting with the Town of Plover and the town will not request withdrawing from Portage County zoning.

14. Mr. Tessmann moved to adjourn at 6:50 p.m. Mr. Damrau seconded and the motion carried.

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Karen Swanson, Village Clerk