

## Village Board Meeting

Wednesday, March 16, 2016

6:00 p.m.

Members Present: Tom Davies, Fred La Rosa, Andrew Timm, Orv Damrau, Anton Anday, Steve Fritz, Al Tessmann

Others Present: Dan Mahoney, Karen Swanson, Debbie Sniadajewski, Ryan Barz

1. Mr. Davies called the meeting to order at 6:00 p.m. Pledge of Allegiance.
2. MINUTES
  - ✓ Mr. La Rosa moved to approve the minutes of the meeting of March 2, 2016 as printed. Mr. Fritz seconded and the motion carried.
3. PERSONS WISHING TO ADDRESS THE BOARD

None.
4. CORRESPONDENCE

Mr. Mahoney referred to the press release provided by Mr. Anday regarding the status of funding for the federal Transportation Alternatives Program (TAP) through the WI Dept. of Transportation, copy attached.

Mr. Anday expressed his frustration with the decrease in the amount of funding that will be available. He stated that ally's need to be formed. He is concerned with the sidewalk projects on Willow Dr. and Okray Ave. He felt that, with a school, a church, senior housing, and processing plants located in these areas, it is just an accident waiting to happen. With the Business 51 Reconstruction project he discussed the need to improve the conditions for those along Willow Dr. and Okray Ave. Mr. Anday asked permission to contact Dan Kontos, Chair of the Portage County Highway Safety Committee, to be placed on their agenda. The board concurred and Mr. Mahoney felt that any support the Village can get would be great.
5. VOUCHERS
  - ✓ **Mr. Damrau moved to approve the vouchers as listed. Mr. Timm seconded and the motion carried.**
6. BARTENDER LICENSES

The Board reviewed the Clerk's revised memo listing applicants for bartender licenses, copy attached.

  - ✓ **Mr. Tessmann moved to approve bartender licenses for the applicants listed in the Clerk's memo with the exception of Nicole Keuntjes. Mr. Fritz seconded and the motion carried.**

Nicole Keuntjes was present to explain the inconsistencies between her application and the police department records check. She stated that she was in a rush to fill out the application, misread the questions and takes full responsibility for her omissions. Mr. Davies cautioned that she be more careful in the future.

  - ✓ **Mr. La Rosa moved to approve a bartender license for Nicole Keuntjes. Mr. Fritz seconded and the motion carried.**
7. VILLAGE WOOD POINTE SUBDIVISION STREET PLANS
  - ✓ **Mr. Fritz moved to accept the recommendation from the Public Works Committee and approve the street plans for Village Wood Pointe Subdivision. Mr. Damrau seconded and the motion carried.**

LEXINGTON PLACE VIII SUBDIVISION STREET PLANS

- ✓ **Mr. Damrau moved to accept the recommendation from the Public Works Committee and approve the street plans for Lexington Place VIII Subdivision. Mr. Tessmann seconded and the motion carried.**

8. VILLAGE WOOD POINTE SUBDIVISION SEWER AND WATER PLANS

- ✓ **Mr. Damrau moved to accept the recommendation from the Water/Wastewater Utility Committee and approve the sewer and water plans for Village Wood Pointe Subdivision. Mr. Tessmann seconded and the motion carried.**

TASK ORDER TO THE GENERAL ENGINEERING SERVICES AGREEMENT WITH AECOM – CONSTRUCTION OBSERVATION SERVICES FOR VILLAGE WOOD POINTE SUBDIVISION

- ✓ **Mr. Timm moved to accept the recommendation from the Water/Wastewater Utility Committee and approve the Task Order to the General Engineering Services Agreement with AECOM, in the amount of \$59,845, for construction observations services for Village Wood Pointe Subdivision. Mr. Fritz seconded and the motion carried.**

LEXINGTON PLACE VIII SUBDIVISION SEWER AND WATER PLANS

- ✓ **Mr. Fritz moved to accept the recommendation from the Water/Wastewater Utility Committee and approve the sewer and water plans for Lexington Place VIII Subdivision. Mr. Tessmann seconded and the motion carried.**

TASK ORDER TO THE GENERAL ENGINEERING SERVICES AGREEMENT WITH AECOM – CONSTRUCTION OBSERVATION SERVICES FOR LEXINGTON PLACE VIII SUBDIVISION

- ✓ **Mr. La Rosa moved to accept the recommendation from the Water/Wastewater Utility Committee and approve the Task Order to the General Engineering Services Agreement with AECOM, in the amount of \$6,097, for construction observations services for Lexington Place VIII Subdivision. Mr. Tessmann seconded and the motion carried.**

2016 WATER UTILTIY BUDGET

- ✓ **Mr. Damrau moved to accept the recommendation from the Water/Wastewater Utility Committee and approve the 2016 Water Utility budget. Mr. Fritz seconded the motion.**

Mr. Mahoney thanked Ms. Sniadajewski and Mr. Saloun for their work on the budget. He stated that, in conferring with them, considering the budget at this time of year allows for the gathering of all of the information and figures resulting in a more accurate budget.

**Motion carried.**

9. PRELIMINARY PLAT – VILLAGE WOOD POINTE SUBDIVISION

- ✓ **Mr. Damrau moved to accept the recommendation from the Plan Commission and approve the Preliminary Plat for Village Wood Pointe Subdivision. Mr. La Rosa seconded and the motion carried.**

PRELIMINARY PLAT – LEXINGTON PLACE VIII SUBDIVISION

- ✓ **Mr. Damrau moved to accept the recommendation from the Plan Commission and approve the Preliminary Plat for Lexington Place VIII Subdivision. Mr. Tessmann seconded and the motion carried.**

10. PWYA CONTRACT – WOYAK COMMUNITY SPORTS COMPLEX

- ✓ **Mr. La Rosa moved to accept the recommendation from the Parks Development Committee and approve the Woyak Community Sports Complex Users Agreement with PWYA. Mr. Fritz seconded the motion.**

Mr. Mahoney explained that the agreement is updated every 10 years. The old agreement dealt with the purchase of the property whereas the new agreement deals more with maintenance issues and specifies who is responsible for certain costs.

**Motion carried.**

11. DEVELOPER'S AGREEMENT – WILLIAM BAYBA

Mr. Mahoney stated that Rebecca Speckhard, the Village's attorney, and Mr. Bayba's attorney worked on the Developer's Agreement for William Bayba, copy attached. Mr. Mahoney explained the following:

- 1) The Developer Incentive Payment will offset the remaining special assessments.
- 2) Village of Plover staff recommended splitting the cost of the construction observation service fees.
- 3) The Village of Plover will be responsible for the extension of sewer/water on Pleasant Dr.
- 4) The Developer will proceed as outlined in the Developer's Agreement.
- 5) The Developer will be paid on a pay-as-you-go basis, i.e. from available tax increments which have been received.

Mr. Mahoney stated that staff recommends approval of the Developer's Agreement with William Bayba.

Mr. Timm questioned how this agreement affects TID No. 5. Mr. Mahoney stated that the special assessments will be paid off, there will be an increase in property value, thus potentially shortening the life of the TID.

✓ **Mr. Damrau moved to approve the Developer's Agreement with William Bayba. Mr. Tessmann seconded and the motion carried.**

12. VILLAGE PROJECT CHANGE ORDERS, SUBSTITUTIONS, OR CONSTRUCTION APPROVALS

None.

13. ADMINISTRATOR'S UPDATE

Mr. Mahoney reported on the following:

1. A Notice of Intent to develop property within two miles of existing blue lupine, habitat for the Karner blue butterfly, was filed with the DNR due to the amount of land being developed. It is a federal requirement that a study be conducted to ensure that the butterfly is not present. Mid to late April is when the blue lupine blossoms. The closing of the property by Mr. Bayba will be delayed until the study is complete. In conversations with Portage County officials, the blue lupine affects other county owned land, therefore, the Portage County Council has requested a second quote for a study on the remainder of the land.
2. The Village is working with Infinity Foods on their phase I expansion plans. This will be on the next set of agendas.
3. There is additional interest by a developer in Crossroads Commons.

14. Mr. La Rosa moved to adjourn at 6:24 p.m. Mr. Fritz seconded and the motion carried.

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Karen Swanson, Village Clerk