

Village Board Meeting

Wednesday, March 18, 2020
6:00 p.m.

Members Present: Orv Damrau, Steve Fritz, Al Tessmann, Gary Wolf, Adam Raabe, Kendra Schiefelbein

Others Present: Dan Mahoney

1. Mr. Mahoney called the meeting to order at 6:00 p.m. Pledge of Allegiance.
2. In President Davies' absence, Mr. Mahoney called for nominations for a temporary chair. Mr. Damrau nominated Ms. Scheifelbein. There were no other nominations. Mr. Damrau motioned to close the nominations and approve the appointment of Ms. Scheifelbein as Temporary Chair, Mr. Fritz seconded, and the motion carried.
3. MINUTES
 - ✓ **Mr. Fritz moved to approve the minutes of the meeting of February 19, 2020 as printed. Mr. Damrau seconded and the motion carried.**
4. PERSONS WISHING TO ADDRESS THE BOARD

None.
5. CORRESPONDENCE

None.
6. VOUCHERS
 - ✓ **Mr. Damrau moved to approve the vouchers as listed. Mr. Wolf seconded and the motion carried.**
7. BARTENDER LICENSES
 - ✓ **Mr. Fritz moved to accept the recommendation of the Finance Committee and approve bartender licenses for all of the applicants listed. Mr. Damrau seconded and the motion carried.**
8. EMERANCE DANIELSKI – SPRINGVILLE GRILL AT MEMORIES, 2811 PLOVER SPRINGS DRIVE – REQUEST FOR AN EXTENSION OF THE LICENSED PREMISES FOR THE RETAIL ALCOHOL BEVERAGE LICENSE FOR MARCH 19-21, 2020.

No action, request cancelled by applicant.
9. WRITE-OFF OF UNCOLLECTIBLE PERSONAL PROPERTY TAXES FOR YEARS 1996-2018.
 - ✓ **Mr. Damrau moved to accept the recommendation from the Finance Committee to write-off the uncollectible Personal Property Taxes for years 1996-2018 as listed. Mr. Tessman seconded and the motion carried.**
10. RESOLUTION 3-6-20 – APPLICATION FOR BOARD OF COMMISSIONERS OF PUBLIC LANDS STATE TRUST FUND LOAN FOR FINANCING OF 2020 STREET & SIDEWALK CONSTRUCTION, PUBLIC WORKS EQUIPMENT, AND MUNICIPAL BUILDING IMPROVEMENTS.
 - ✓ **Mr. Fritz moved to accept the recommendation from the Finance Committee to approve Resolution 3-6-20 – Application for Board of Commissioners of Public Lands State Trust Fund Loan as presented. Mr. Tessman seconded, and the motion carried by a unanimous roll call vote.**
11. STREET LIGHT REQUESTS – CTH R AND TORREY PINES WAY; CTH R AND PLEASANT DRIVE.

Mr. Damrau moved to accept the recommendation from the Public Works Committee and approve the street lights requests for CTH R & Torrey Pines Way; and CTH R & Pleasant Drive. Mr. Tessman seconded, and the motion carried.

12. TASK ORDER TO THE GENERAL ENGINEERING SERVICES AGREEMENT WITH AECOM TO ASSIST IN DEVELOPING A REQUEST FOR STATEMENT OF QUALIFICATIONS FOR WILLOW DRIVE SIDEWALK CONSTRUCTION RELATED SERVICES.

- ✓ **Mr. Tessman moved to accept the recommendation from the Public Works Committee to approve the task order to the General Engineering Services Agreement with AECOM to assist in developing a Request for Statement of Qualifications for Willow Drive Sidewalk Construction related services. Mr. Fritz seconded and the motion carried.**

13. 2020 WATER UTILITY BUDGET

- ✓ **Mr. Damrau moved to accept the recommendation from the Water/Wastewater Utility Committee for approval of the 2020 Water Utility Budget as presented, Mr. Tessman seconded, and the motion carried.**

14. PLEASANT DRIVE SANITARY SEWER INTERCEPTOR CLEANING

- ✓ **Mr. Wolf moved to accept the recommendation from the Water/Wastewater Utility Committee to approve the bid of \$18,800 from Northern Pipe Inc. for the Pleasant Drive Interceptor Sewer Cleaning. Mr. Damrau seconded, and the motion carried.**

15. CLARIFIER COLLECTOR ARM REPLACEMENT

Mr. Tessman moved to accept the recommendation from the Water/Wastewater Utility Committee to approve the Clarifier Collector Arm Replacement project in the amount of \$20,711.25 as budgeted in the 2020 Wastewater Utility Budget. Mr. Fritz seconded, and the motion carried.

16. RESOLUTION 3-7-20 – CERTIFIED SURVEY MAP – KEITH HELMRICK & DAVID MOODIE – RIVER DRIVE.

Mr. Damrau moved for approval of Resolution 3-7-20 – Certified Survey Map for Keith Helmrick & David Moodie – River Drive. Mr. Fritz seconded, and the motion carried by unanimous roll call.

17. VILLAGE PROJECT CHANGE ORDERS, SUBSTITUTIONS, OR CONSTRUCTION APPROVALS

None.

18. ENGINEER'S UPDATE

None.

19. ADMINISTRATOR'S UPDATE

Mr. Mahoney reported that due to the Covid-19 situation, future meeting packets will be sent by mail to Board Members rather than being hand-delivered. Also, Staff attendance at Village Meetings will be limited so as to comply with the 10-person limit as imposed by the Governor.

20. Mr. Tessman moved to adjourn at 6:25 p.m., Mr. Fritz seconded and the motion carried.

Daniel Mahoney, Village Administrator