

## Village Board Meeting

Wednesday, June 15, 2011  
7:00 p.m.

Members Present: Dan Schlutter, Steve Fritz, Fred La Rosa, Al Tessmann, Orv Damrau, Joe Radomski, Tom Davies

Others Present: Dan Mahoney, Debbie Sniadajewski, David Hansen, Jon Trautman

1. Mr. Schlutter called the meeting to order at 7:00 p.m. Pledge of Allegiance.
2. Mr. La Rosa moved to approve the minutes of the meeting of June 1, 2011 as printed. Mr. Damrau seconded and the motion carried.
3. There was no one present wishing to address the Board.
4. There was no correspondence to be presented.
5. Mr. Damrau moved to approve the vouchers as listed. Mr. Davies seconded and the motion carried.
6. JON TRAUTMAN – SCHENK SC – 2010 FINANCIAL REPORT

Jon Trautman, Schenk SC, was present to discuss the Village of Plover's 2010 Financial Report, copy attached. He referred to the required communications and the standards by which they prepare the audit. He referred to the Management Representation Letter as being included in the report. Mr. Trautman reviewed the Fund Balance information indicating that it is 44% of total expenditures. Minimum recommendations for the fund balance are 2 ½ month of expenses or 15 – 20%, therefore, he stated that the Village is in good shape.

Mr. Trautman reviewed the Water Utility Operations indicating that operating revenues were up and expenses down from the previous year resulting in a 10.86% rate of return, which he felt was good.

Mr. Trautman reviewed the Sewer Utility Operations indicating that operating revenues and expenses are up from the previous year, however, the operating income is also significantly up from the previous year.

Mr. Trautman mentioned GASB 54, which is a new accounting standard effective in 2011. It will change the fund balance definitions and requires a resolution to be passed by the end of the year for committed funds.

Mr. Davies questioned the \$200K swing in debt service. Ms. Sniadajewski stated that this was due to the special assessments for Crossroads Commons being paid off early.

Mr. Davies questioned the variation of the fund balance amounts. Mr. Trautman stated that page 14 of the Financial Report details the Fund Balances and explained that the amount the Village has at their disposal is reported in the undesignated fund. Ms. Sniadajewski further explained that the subsequent year's expenditures reflect the department reserve funds under the Village's control, i.e. police, fire, public works, etc.

- ✓ **Mr. Davies moved to accept the 2010 Financial Report as presented by Schenk SC. Mr. Radomski seconded and the motion carried.**

7. BARTENDER LICENSES

- ✓ **Mr. Davies moved to accept the recommendation from the Finance Committee and approve bartender licenses for all of the applicants listed in the Clerk's attached memo, with the exception of Ryan Mansfield. Mr. Radomski seconded and the motion carried.**

Ryan Mansfield was present to explain the inconsistencies between his bartender application and the police department records check. He stated that he wasn't sure what county the violation took place in and forgot to include it on his application.

- ✓ **Mr. Davies moved to approve a bartender license for Ryan Mansfield. Mr. Fritz seconded and the motion carried.**

RETAIL ALCOHOL BEVERAGE LICENSE RENEWALS

- ✓ **Mr. Damrau moved to accept the recommendation from the Finance Committee and approve retail alcohol beverage license renewals for the applicants listed in the Clerk's attached memo. Mr. Fritz seconded and the motion carried.**

CLASS B" RETAIL ALCOHOL BEVERAGE LICENSE – JCR ENTERTAINMENT, LLC, AGENT WILLIAM VOLKENING – CHARCOAL GRILL & ROTISSERIE – 190 CROSSROADS DR., VILLAGE OF PLOVER

- ✓ **Mr. Damrau moved to accept the recommendation from the Finance Committee and approve a "Class B" Retail Alcohol Beverage License for JCR Entertainment, LLC, Agent William Volkening – Charcoal Grill & Rotisserie at 190 Crossroads Dr., Village of Plover. Mr. Davies seconded and the motion carried.**

"CLASS B" RETAIL ALCOHOL BEVERAGE LICENSE – SHI SHIEN CHU, 1830 PLOVER RD., VILLAGE OF PLOVER

- ✓ **Mr. Radomski moved to accept the recommendation from the Finance Committee and approve a "Class B" Retail Alcohol Beverage License for Shih Shien Chu at 1830 Plover Rd., Village of Plover. Mr. Davies seconded and the motion carried.**

"CLASS B" RETAIL ALCOHOL BEVERAGE LICENSE – STAN CHU, TEMPURA HOUSE, 2529 POST RD., VILLAGE OF PLOVER

- ✓ **Mr. Damrau moved to accept the recommendation from the Finance Committee and approve a "Class B" Retail Alcohol Beverage License for Stan Chu, Tempura House at 2529 Post Rd., Village of Plover. Mr. Tessmann seconded and the motion carried.**

PLOVER CEMETERY RULES AND REGULATIONS

- ✓ **Mr. Davies moved to accept the recommendation from the Finance Committee and approve the Plover Cemetery Rules & Regulations as presented. Mr. Radomski seconded and the motion carried.**

8. RESOLUTION 6-11-11 – CERTIFIED SURVEY MAP – TRAVIS MORGAN – LOT 18, PARADISE EAST SUBDIVISION

- ✓ **Mr. Damrau moved to accept the recommendation from the Plan Commission and adopt Resolution 6-11-11 approving a certified survey map for Travis Morgan for Lot 18, Paradise East Subdivision. Mr. Fritz seconded and the motion carried unanimously by Roll Call vote.**

9. RESOLUTION 6-12-11 – RESOLUTION ADOPTING COUNTY SUPERVISORY DISTRICT BOUNDARIES FOR THE VILLAGE OF PLOVER

The Board reviewed the Clerk's memo, resolution, and maps indicating the County Supervisory District and Village Trustee boundaries as adjusted after the 2010 census, copies attached.

- ✓ **Mr. Damrau moved to adopt Resolution 6-12-11 approving the County Supervisory District boundaries for the Village of Plover. Mr. Fritz seconded and the motion carried unanimously by Roll Call vote.**

10. ADMINISTRATOR'S UPDATE

Mr. Mahoney reported on the following:

1. There has been a settlement in the Wittenberg case with one of the defendant's in the amount of \$9,000. The charges will not be dismissed and he will plea to an ordinance violation.
2. Staff had a lengthy meeting with the WI DOT today regarding Business 51. The main topics covered were shared access driveways and storm water retention. Mr. Mahoney felt that it was a very productive meeting.

11. Mr. Davies moved to adjourn at 7:33 p.m. Mr. Radomski seconded and the motion carried.

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Karen Swanson, Village Clerk