

## Village Board Meeting

Wednesday, June 15, 2016

6:00 p.m.

Members Present: Tom Davies, Orv Damrau, Fred La Rosa, Steve Fritz, Al Tessmann, Andrew Timm, Anton Anday

Others Present: Dan Mahoney, Karen Swanson, Debbie Sniadajewski, Rich Boden, Ryan Barz

1. Mr. Davies called the meeting to order at 6:00 p.m. Pledge of Allegiance.
2. MINUTES
  - ✓ **Mr. La Rosa moved to approve the minutes of the meeting of June 1, 2016 as printed. Mr. Damrau seconded and the motion carried.**
3. PERSONS WISHING TO ADDRESS THE BOARD

None.
4. CORRESPONDENCE

Mr. Mahoney referred to a card from Ruth Gochnous thanking Brenda Voelker and Bonnie Wiczek for their help in locating family information from the cemetery records. She also sent a \$50 check, for her appreciation for the help, to be put toward the cemetery.
5. VOUCHERS
  - ✓ **Mr. Damrau moved to approve the vouchers as listed. Mr. Timm seconded and the motion carried.**
6. BARTENDER LICENSES
  - ✓ **Mr. Damrau moved to accept the recommendation from the Finance Committee and approve bartender licenses as listed in the Clerk's revised memo with the exception of Ryan Neigbauer. Mr. Timm seconded and the motion carried.**

RETAIL ALCOHOL BEVERAGE LICENSE RENEWALS

- ✓ **Mr. Damrau moved to accept the recommendation from the Finance Committee and approve Retail Alcohol Beverage license renewals for the applicants listed in the Clerk's memo. Mr. Fritz seconded and the motion carried.**

TEMPORARY CLASS "B" FERMENTED MALT BEVERAGE RETAILERS LICENSE AND TEMPORARY "CLASS B" WINE LICENSE – CELEBRATE PLOVER, INC. – CELEBRATE PLOVER – LAKE PACAWA, VILLAGE OF PLOVER – JULY 30, 2016

- ✓ **Mr. Tessmann moved to accept the recommendation from the Finance Committee and approve a temporary Class "B" fermented malt beverage retailers license and a temporary "Class B" wine license for Celebrate Plover, Inc., Celebrate Plover, Lake Pacawa, Village of Plover – July 30, 2016. Mr. Damrau seconded and the motion carried.**

KWIK TRIP, INC. – REQUEST FOR VARIANCE FROM REGULATION OF CLASS A PREMISES – 2511 PLOVER RD.

- ✓ **Mr. Damrau moved to accept the recommendation from the Finance Committee and approve the variance request from the regulation of Class A premises for Kwik Trip located at 2511 Plover Rd. Mr. La Rosa seconded and the motion carried.**

COIN, PRECIOUS METALS, AND SECONDHAND GUN DEALERS LICENSE APPLICATION – O. CHARLES RISTEY – 2618 POST RD., PLOVER, WI

- ✓ **Mr. Timm moved to accept the recommendation from the Finance Committee and approve the Coin, Precious Metals, and Secondhand Gun Dealer license renewal for O. Charles Ristey at 2618 Post Rd., Plover, WI. Mr. Fritz seconded and the motion carried.**

7. PLOVER ROAD MULTI-USE PATH IMPROVEMENTS BID

- ✓ **Mr. Tessmann moved to accept the recommendation from the Public Works Committee and accept the Plover Road Multi-Use Path Improvements bid in the amount of \$29,233.75 submitted by Earth, Inc. Mr. Fritz seconded and the motion carried.**

CLEVELAND AVENUE STREET EXTENSION PLANS

- ✓ **Mr. Damrau moved to accept the recommendation from the Public Works Committee and approve the Cleveland Avenue street extension plans as presented. Mr. Fritz seconded and the motion carried.**

TASK ORDER TO THE GENERAL ENGINEERING SERVICES AGREEMENT WITH AECOM – CONSTRUCTION RELATED SERVICES FOR THE CLEVELAND AVENUE STREET EXTENSION PLANS

- ✓ **Mr. La Rosa moved to accept the recommendation from the Public Works Committee and approve the Task Order to the General Engineering Services Agreement with AECOM, in the amount of \$5,732, for construction related services for the Cleveland Ave. street extension. Mr. Tessmann seconded and the motion carried.**

LARGE GATHERING PERMIT – CELEBRATE PLOVER – JULY 30, 2016 AT LAKE PACAWA, VILLAGE OF PLOVER

- ✓ **Mr. Damrau moved to accept the recommendation from the Public Works Committee and approve the Large Gathering Permit for Celebrate Plover on July 30, 2016 at Lake Pacawa, Village of Plover. Mr. Tessmann seconded and the motion carried.**

ENTERTAINMENT LICENSE – CELEBRATE PLOVER – JULY 30, 2016 @ LAKE PACAWA, VILLAGE OF PLOVER

- ✓ **Mr. Tessmann moved to accept the recommendation from the Public Works Committee and approve an Entertainment License for Celebrate Plover on July 30, 2016 at Lake Pacawa, Village of Plover. Mr. Damrau seconded and the motion carried.**

EXTENSION OF STAMPED CONCRETE ON BUSINESS 51 TO CTH B AND BEHIND SIDEWALK IN CERTAIN AREAS

Mr. Mahoney stated that he has received a revised estimate, in the amount of \$35,457, for stamped concrete between the sidewalk and curb along Business 51 between Green Dr. and CTH B.

Mr. Mahoney discussed the color concrete between the sidewalk and parking lot areas of the businesses along the Business 51 reconstruction corridor. He stated that this area is in the Village's right-of-way and, therefore, we will be responsible for maintenance. There has been some discussion that one property owner planned landscaping, which is a concern for Mr. Konkol, Public Works Manager, in that landscaping standards would have to be developed for consistency. It's felt that a number of the property owners wouldn't maintain the area, thus, maintenance would be the Public Works Department responsibility. Mr. Mahoney mentioned approximately twelve businesses affected. He, Mr. Konkol, Ms. Sniadajewski, and Mr. Davies met, and from a maintenance standpoint, Mr. Konkol agrees with the stamped concrete in the areas between the parking lot and sidewalk. Mr. Mahoney stated that they looked into color concrete versus stamped concrete, and the color concrete would save only about 12 cents a square foot, i.e. approximately \$1000 total. Mr. Mahoney stated that staff recommends approval of both proposals.

- ✓ **Mr. Damrau moved to approve the installation of stamped concrete, in the amount of \$35,457, between the sidewalk and curb along Business 51 between Green Dr. and CTH B**

and for the installation of stamped concrete, in the amount of \$49,535, between the sidewalk and parking lot areas of the businesses along the Business 51 corridor between Green Dr. and Springville Dr.. Mr. Tessmann seconded and the motion carried.

8. SEWER/WATER MAIN EXTENSION PLANS – CLEVELAND AVENUE STREET EXTENSION

- ✓ Mr. La Rosa moved to accept the recommendation from the Water/Wastewater Utility Committee and approve the sewer/water main extension plans for the Cleveland Ave. street extension. Mr. Damrau seconded and the motion carried.

TASK ORDER TO THE GENERAL ENGINEERING SERVICES AGREEMENT WITH AECOM – CONSTRUCTION RELATED SERVICES FOR SEWER/WATER MAIN EXTENSION PLANS FOR CLEVELAND AVENUE STREET EXTENSION

- ✓ Mr. Tessmann moved to accept the recommendation from the Water/Wastewater Utility Committee and approve the Task Order to the General Engineering Services Agreement with AECOM, in the amount of \$5,732, for construction related services for the Cleveland Ave. street extension. Mr. Fritz seconded and the motion carried.

RESOLUTION 6-17-16 – WWTF 2015 COMPLIANCE MAINTENANCE ANNUAL REPORT

- ✓ Mr. Fritz moved to accept the recommendation from the Water/Wastewater Utility Committee and adopt Resolution 6-17-16 accepting the WWTF 2015 Compliance Maintenance Annual Report. Mr. La Rosa seconded and the motion carried unanimously by Roll Call vote.

ORDINANCE 6-2-16 – AMENDMENTS TO THE VILLAGE OF PLOVER MUNICIPAL CODE OF ORDINANCES, CHAPTER 413, PLUMBING STANDARDS – SAND AND GREASE TRAPS, AND CHAPTER 502, WASTEWATER UTILITY – CONNECTION TO/USE OF PUBLIC SEWERS

- ✓ Mr. Tessmann moved to accept the recommendation from the Water/Wastewater Utility Committee and adopt Ordinance 6-2-16 amending the Village of Plover Municipal Code of Ordinances, Chapter 413, Plumbing Standards – sand and grease traps, and Chapter 502, Wastewater Utility – connection to/use of public sewers. Mr. Fritz seconded and the motion carried.

WATER DEPARTMENT GPS HANDHELD UNIT PURCHASE

- ✓ Mr. Damrau moved to accept the recommendation from the Water/Wastewater Utility Committee and approve the Water Department purchase of a GPS handheld unit. Mr. Timm seconded and the motion carried.

2015 WATER UTILITY PSC REPORT

- ✓ Mr. Damrau moved to accept the recommendation from the Water/Wastewater Utility Committee and accept the 2015 Water Utility PSC report. Mr. Fritz seconded and the motion carried.

9. LYLE RUNDHAUG & ELIZABETH HEIMLICH REQUEST FOR A CONDITIONAL USE TO ALLOW A 20' X 30' ACCESSORY BUILDING IN THE STREET YARD (ALONG OAKLEAF LANE) WITH A 16' SETBACK FROM THE STREET PROPERTY LINE AND 14' SETBACK FROM THE REAR PROPERTY LINE IN THE R-2 (SINGLE-FAMILY RESIDENTIAL) DISTRICT AT 2040 MADISON AVE., PLOVER, WI

- ✓ Mr. Damrau moved to accept the recommendation from the Plan Commission and approve the Conditional Use request by Lyle Rundhaug & Elizabeth Heimlich to allow a 20' x 30' accessory building in the street yard (along Oakleaf Lane) with a 16' setback from the street property line and 15' setback from the rear property line in the R-2 (Single-Family Residential) District at 2040 Madison Ave., Plover, WI. Mr. La Rosa seconded and the motion carried.

RESOLUTION 6-18-16 – CERTIFIED SURVEY MAP – KOHL'S – CROSSROADS COMMONS

- ✓ **Mr. Fritz moved to accept the recommendation from the Plan Commission and adopt Resolution 6-18-16 approving a certified survey map for Kohl's – Crossroads Commons. Mr. Tessmann seconded and the motion carried unanimously by Roll Call vote.**

10. LETTER OF AGREEMENT – MID-STATE TRUCKING/FAHRNER VEHICLE DONATION TO THE BOYS & GIRLS CLUB

Mr. Mahoney explained that Mid-State Trucking and Fahrner were able to receive a \$6,000 reduction in the price of a vehicle that they are buying and donating to the Boys & Girls Club if it was purchased through the Village. The Letter of Agreement outlines the conditions of Mid-State Trucking and Fahrner's purchase of the vehicle, transfer of title, insurance, and maintenance. Mr. Mahoney stated that the Village's attorney is on vacation at this time, therefore, approval of the Letter of Agreement should be contingent upon the attorney's review.

- ✓ **Mr. La Rosa moved to approve the Letter of Agreement for the Mid-State Trucking/Fahrner vehicle donation to the Boys & Girls Club, contingent upon the Village attorney's review. Mr. Tessmann seconded and the motion carried.**

11. VILLAGE PROJECT CHANGE ORDERS, SUBSTITUTIONS, OR CONSTRUCTION APPROVALS

None.

12. ADMINISTRATOR'S UPDATE

Mr. Mahoney reported on the following:

1. The Karner Blue Butterfly report is complete for the Bayba and O'so Brewing properties. Neither wild lupine nor karner blue butterfly were found on either site. Mr. Bayba has arranged for a closing on his property with Portage County. The rest of the Portage County owned property will also be surveyed.
2. Business 51 reconstruction progress - concrete lanes, curb and gutter, and bike lanes are being poured.
3. There will not be any meetings the week of July 4.

13. Mr. Damrau pointed out the need for curbing at the intersection of Washington Ave. and Plover Springs Dr.

14. CLOSED SESSION

- ✓ **Mr. Tessmann moved to go into Closed Session at 6:22 p.m. under WI State Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and more specifically for the potential acquisition of Pleasant Dr. right-of-way (Duda) and park land addition to Lake Pacawa Park (Parks). Mr. Damrau seconded and the motion carried unanimously by Roll Call vote.**
- ✓ **Mr. Timm moved to reconvene into open session at 6:25 p.m. Mr. Damrau seconded and the motion carried by unanimously Roll Call vote.**

15. CONSIDERATION OF LAND ACQUISITION FOR PLEASANT DR. RIGHT-OF-WAY (DUDA) AND PARK LAND ADDTION TO LAKE PACAWA (PARKS)

- ✓ **Mr. Tessmann moved to approve the purchase of the Duda property for Pleasant Dr. right-of-way for the amount discussed in closed session. Mr. Damrau seconded and the motion carried.**

- ✓ **Mr. Timm moved to approve the purchase of the Parks property for park land addition to Lake Pacawa for the amount discussed in closed session. Mr. Fritz seconded and the motion carried.**

16. Mr. La Rosa moved to adjourn at 6:35 p.m. Mr. Fritz seconded and the motion carried.

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Karen Swanson, Village Clerk