

Village Board Meeting

Wednesday, June 17, 2020

5:45 p.m.

Members Present: Tom Davies, Orv Damrau, Steve Fritz, Gary Wolf, Al Tessmann, Adam Raabe (via video), Kendra Schiefelbein (via video)

Others Present: Steve Kunst, Karen Swanson, Emily Ley, Ryan Barz, Bruce Gerland, Keith Helmrick, Anton Anday

1. Mr. Davies called the meeting to order at 6:15 p.m. Pledge of Allegiance.
2. MINUTES
 ✓ **Mr. Fritz moved to approve the minutes of the meeting of June 3, 2020 as printed. Mr. Damrau seconded and the motion carried.**
3. PERSONS WISHING TO ADDRESS THE BOARD
 None.
4. CORREPENDENCE
 Mr. Davies referred to the note from the Bink family thanking Village employees for working under trying circumstances, copy attached.
5. VOUCHERS
 ✓ **Mr. Damrau moved to approve the vouchers as listed. Mr. Fritz seconded and the motion carried.**
6. MICHAEL FINNESSY REQUEST FOR A CONDITIONAL USE TO ALLOW THE CONSTRUCTION OF AN ACCESSORY BUILDING WITHIN THE STREET YARD AT 2311 RAINBOW DR.
 ✓ **Mr. Damrau moved to accept the recommendation from the Plan Commission and approve the request from Michael Finnessy for a Conditional Use to allow the construction of an accessory building within the street yard at 2311 Rainbow Dr. Mr. Fritz seconded and the motion carried.**
- ERBES UP NORTH LLC REQUEST FOR A CONDITIONAL USE TO ALLOW THE CONSTRUCTION OF A SELF-STORAGE FACILITY AT 3850 CORPORATE AVE.

 ✓ **Mr. Tessmann moved to accept the recommendation from the Plan Commission and approve the request from Erbes Up North LLC for a Conditional Use to allow the construction of a self-storage facility at 3850 Corporate Ave. Mr. Fritz seconded and the motion carried.**
7. AMENDMENT TO ARBOR HAVEN PHASE 1 DEVELOPER AGREEMENT
 ✓ **Mr. Damrau moved to approve the amendment to the Arbor Haven, Phase 1, Developer Agreement, copy attached. Mr. Tessmann seconded and the motion carried.**
8. ARBOR HAVEN PHASE II DEVELOPER AGREEMENT
 ✓ **Mr. Damrau moved to approve the Arbor Haven, Phase II, Developer Agreement, copy attached. Mr. Tessmann seconded and the motion carried.**
9. BARTENDER LICENSES
 ✓ **Mr. Fritz moved to approve bartender licenses for the applicants listed in the Clerk's revised memo, copy attached. Mr. Damrau seconded and the motion carried.**
10. RETAIL ALCOHOL BEVERAGE LICENSE RENEWALS
 ✓ **Mr. Damrau moved to approve Retail Alcohol Beverage License renewals for the applicants listed in the Clerk's attached memo. Ms. Schiefelbein seconded and the motion carried.**

11. MARK DEAVER – SECONDARY DRIVEWAY APPROACH APPLICATION – 2505 MADISON AVE.
✓ **Mr. Fritz moved to approve the Secondary Driveway Approach application for Mark Deaver at 2505 Madison Ave. Mr. Damrau seconded and the motion carried.**
12. ARBOR HAVEN, PHASE 3, SUBDIVISION, WEST GREYSTONE PLACE SEWER, WATER, & STREET EXTENSION PLANS
✓ **Mr. Fritz moved to approve the Arbor Haven, Phase 3, Subdivision, West Greystone Place sewer, water, & street extension plans. Mr. Tessmann seconded and the motion carried.**
13. TASK ORDER TO THE GENERAL ENGINEERING SERVICES AGREEMENT WITH AECOM – ARBOR HAVEN, PHASE 3, WEST GREYSTONE PLACE CONSTRUCTION RELATED SERVICES
✓ **Mr. Tessmann moved to approve the Task Order, in the amount of \$8,879, to the General Engineering Services Agreement with AECOM for construction related services for Arbor Haven, Phase 3, West Greystone Place. Mr. Damrau seconded and the motion carried.**
14. WILDCARD CORP CYBERSECURITY PROPOSAL
✓ **Mr. Damrau moved to table this item until the July 1, 2020 meeting. Mr. Fritz seconded and the motion carried.**
15. VILLAGE PROJECT CHANGE ORDERS, SUBSTITUTIONS, OR CONSTRUCTION APPROVALS
✓ **Mr. Tessmann moved to approve Change Order No. 2, in the amount of \$1,455, to Contract “A” of the Arbor Haven Park project to allow for the installation of a sleeve under the driveway and to provide irrigation to the center island area of the parking lot. Mr. Fritz seconded and the motion carried.**
16. ENGINEER’S UPDATE
None.
17. ADMINISTRATOR’S UPDATE
None.
18. Mr. Anday, Village of Plover District 14 County Board Representative, presented a County Board update on the Portage County Land & Water Conservation program, COVID-19 testing at the county level, the Solid Waste Committee appointee of Steve Fritz to replace Dan Schlutter, and the resolution passed by the County Board to create a Diversity, Affairs, & Inclusiveness Committee.
19. Mr. Damrau moved to adjourn at 6:51 p.m. Mr. Fritz seconded and the motion carried.

Karen Swanson, Village Clerk