

Village Board Meeting

Wednesday, July 1, 2020

5:45 p.m.

Members Present: Tom Davies, Orv Damrau, Steve Fritz, Adam Raabe, Gary Wolf, Al Tessmann, Kendra Schiefelbein via video

Others Present: Dan Mahoney, Karen Swanson, Emily Ley, Steve Kuntz, Ryan Barz, Anton Anday, Al Haga, and Hannah Meinholdt and Justin Moravic with Wildcard Corp via video

1. Mr. Davies called the meeting to order at 5:58 p.m. Pledge of Allegiance.
 2. MINUTES
 ✓ **Mr. Fritz moved to approve the minutes of the meeting of June 17, 2020 as printed. Mrs. Schiefelbein seconded and the motion carried.**
 3. PERSONS WISHING TO ADDRESS THE BOARD
 Kayla Filen, Portage County Clerk, was present to introduce herself as a candidate for Portage County Clerk in the August Primary. Al Haga, Portage County Chairman, also spoke on behalf of Kayla.
 4. CORRESPONDENCE
 None.
 5. VOUCHERS
 ✓ **Mr. Damrau moved to approve the vouchers as listed. Mr. Tessmann seconded and the motion carried.**
 6. ORDINANCE 7-2-20 – KURT BERGMAN, AGENT FOR BERGMAN INVESTMENTS LLC, REQUEST TO REZONE LOTS 58, 60, 61, 67, 68, AND 69 OF PLOVER ASSESSOR'S PLAT #6 FROM R-4 (SINGLE/TWO FAMILY RESIDENTIAL DISTRICT) AND B-2 (GENERAL BUSINESS DISTRICT) TO PDD (PLANNED DEVELOPMENT DISTRICT) FOR DUPLEX DEVELOPMENT – 2850, 2860, 2870 GILMAN DR., 2200 OKRAY AVE., AND 2211 & 2221 POST RD.
 ✓ **Mr. Damrau moved to accept the recommendation from the Plan Commission and adopt Ordinance 7-2-20 approving the request from Kurt Bergman, Agent for Bergman Investments LLC, to rezone Lot 58, 59, 60, 61, 67, 68, and 69 of Plover Assessor's Plat #6 from R-4 (Single/Two Family Residential District) and B-2 (General Business District) to PDD (Planned Development District) for duplex development – 2850, 2860, 2870 Gilman Dr., 2200 Okray Ave., and 2211 & 2221 Post Rd. Ms. Schiefelbein seconded and the motion carried.**
- RESOLUTION 7-13-20 – CERTIFIED SURVEY MAP – CENTRAL STAKING – GILMAN DR.
 ✓ **Mr. Tessmann moved to accept the recommendation from the Plan Commission and adopt Resolution 7-13-20 approving a Certified Survey Map for Central Staking – Gilman Dr. Mr. Fritz seconded and the motion carried unanimously by Roll Call vote.**
7. WILLOW DRIVE SIDEWALK BID
 Mr. Barz referred to his letter of recommendation for the award of the Willow Dr. Sidewalk bid, copy attached. He discussed the modifications that had to be made in order to re-bid the project. He stated that T2 Contracting LLC was the low bidder in the amount of \$454,638.92, which was a responsive bid, and recommended approval. Mr. Mahoney mentioned that T2 Contracting is currently working on another Village project. He discussed the current low bid being approximately \$180K lower than the low bid from the first bid results. He thanked Ms. Ley, Public Works staff, and Mr. Barz for working to keep the costs within budget.

- ✓ **Mr. Tessmann moved to approve the bid from T2 Contracting LLC, in the amount of \$454,638.92, for the Willow Drive Sidewalk project. Mr. Raabe seconded and the motion carried.**

8. ROOSEVELT ELEMENTARY SCHOOL STORM SEWER CONNECTION

Mr. Kuntz stated that this is a follow up on the Roosevelt Elementary School expansion whereby they propose to connect to the storm sewer for the roof drains. Part of the storm sewer currently belongs to the DOT, therefore, their approval was required as well. Mr. Kuntz referred to the Public Work's manager's memo and recommendation for approval, copy attached.

- ✓ **Mr. Damrau moved to approve the Roosevelt Drive Elementary School storm sewer connection. Mr. Fritz seconded and the motion carried.**

9. WILDCARD CORP. CYBERSECURITY PROPOSAL

Hannah Meinholdt and Justin Moravic, Wildcard Corp. presented their proposal for cybersecurity services for the Village of Plover, copy attached. They discussed the following:

- Conducting a Vulnerability & Risk Assessment with a final report to follow.
- Cybersecurity Simulated Phishing Training and a timeline
- SPARX Cybersecurity Training
- References and personal biographies

Mr. Mahoney stated that the Village's IT provider is comfortable with the proposal. He referred to page 15 of the proposal, which gave a breakdown of the costs with the total being \$8,835.76

Mr. Davies questioned if Wildcard representatives would be available if issues arose after the 1-year Subscription is up. Ms. Meinholdt stated that they would be and discussed the costs for renewal subscriptions.

Mr. Wolf questioned if they've worked with municipalities the size of the Village of Plover. Ms. Meinholdt and Mr. Moravic discussed the clients they've worked with, which included a village in Maryland and the Stevens Point School District.

Mr. Fritz questioned if Wildcard offers continuing education. Ms. Meinholdt stated that they do, and that they never administer the same training to clients that was previously given.

Mr. Davies questioned if they had newsletters/updates for their clients. Ms. Meinholdt stated that their Program Manager keeps in contact with their clients regarding updates, new developments, etc.

Mr. Raabe questioned if the Village conducted a price comparison. Mr. Mahoney stated they did not.

Ms. Schiefelbein expressed her concern that the necessary resources will be needed to remediate any vulnerabilities. Mr. Moravic stated that they would be available for remediation.

- ✓ **Ms. Schiefelbein moved to approve the Wildcarp Corp. proposal for cybersecurity services for the Village of Plover. Mr. Fritz seconded and the motion carried.**

10. VILLAGE PROJECT CHANGE ORDERS, SUBSTITUTIONS, OR CONSTRUCTION APPROVALS

Mr. Kuntz referred to his memo regarding Change Order #3 to Contract A of the Arbor Haven Park project in the amount of \$5,045, copies attached. He explained that the change order provides for sand in the playground area to promote drainage, and for the provision of an upgrade to a vinyl coated chain link fence. He stated that the Village has a 50% agreement with Classic Development for upgrades, therefore, the Village's cost for the fence upgrade will be \$2,320.

- ✓ **Mr. Fritz moved to approve Change Order #3 to Contract A of the Arbor Haven Park project in the amount of \$5,045. Mr. Damrau seconded and the motion carried.**

11. ENGINEER'S UPDATE

Mr. Barz reported on the proposed Arbor Haven Subdivision phase to the north of the existing Arbor Haven Subdivisions.

12. ADMINISTRATOR'S UPDATE

Mr. Mahoney reported on the following:

1. Staff is working out the Willow Dr. Sidewalk project bid situation with the DOT.
2. The Town of Plover has requested an extension to the Intergovernmental Agreement with the Village, which expires at the end of this year. He reviewed the current agreement with respect to sewer service and annexation.
3. Discussed current construction projects in progress and potential projects.

13. Mr. Damrau moved to adjourn at 6:59 p.m. Mr. Tessmann seconded and the motion carried.

Karen Swanson, Village Clerk