

Village Board Meeting

Wednesday, July 15, 2020
5:45 p.m.

Members Present: Tom Davies, Orv Damrau, Steve Fritz, Adam Raabe, Gary Wolf, Al Tessmann
Members Excused: Kendra Schiefelbein

Others Present: Emily Ley, Karen Swanson, Steve Kuntz, Mike Helmrick, Anton Anday

1. Mr. Davies called the meeting to order at 5:50 p.m. Pledge of Allegiance.
2. MINUTES
 - ✓ **Mr. Fritz moved to approve the minutes of the meeting of July 1, 2020 as printed. Mr. Tessmann seconded and the motion carried.**
3. PERSONS WISHING TO ADDRESS THE BOARD
None.
4. CORRESPONDENCE
Mr. Davies referenced the Library Director’s monthly report and the Portage County Public Library plans for branch services and reopening of buildings, copies attached.
5. VOUCHERS
 - ✓ **Mr. Damrau moved to approve the vouchers as listed. Mr. Fritz seconded and the motion carried.**
6. RESOLUTION 7-14-20 – CERTIFIED SURVEY MAP – JACKSON CASE (MOTO MART) – 2930 POST RD.
 - ✓ **Mr. Tessmann moved to accept the recommendation from the Plan Commission and adopt Resolution 7-14-20 approving a Certified Survey Map for Jackson Case (Moto Mart) at 2930 Post Rd. Mr. Fritz seconded and the motion carried unanimously by Roll Call vote.**

RESOLUTION 7-15-20 – CERTIFIED SURVEY MAP – CLASSIC DEVELOPMENT CORP & BRANDON STAMPFLI – TORREY PINES WAY/WEST COPPERLEAF COURT

 - ✓ **Mr. Wolf moved to accept the recommendation from the Plan Commission and adopt Resolution 7-15-20 approving a Certified Survey Map for Classic Development Corp & Brandon Stampfli – Torrey Pines Way/West Copperleaf Court. Mr. Damrau seconded and the motion carried unanimously by Roll Call vote.**
7. BARTENDER LICENSES
The Board reviewed the Clerk’s revised memo listing applicants for bartender licenses, copy attached.
 - ✓ **Mr. Damrau moved to approve bartender licenses for all of the applicants listed. Mr. Raabe seconded and the motion carried.**
8. RETAIL ALCOHOL BEVERAGE LICENSE RENEWAL – ST. BRONISLAVA PARISH
 - ✓ **Mr. Fritz moved to approve a renewal Retail Alcohol Beverage license for St. Bronislava Parish. Mr. Damrau seconded and the motion carried.**

9. 2021 BUDGET PREPARATION GUIDELINES & SCHEDULE

Ms. Ley referred to the 2021 Budget Preparation Guidelines & Schedule, copies attached. She stated that she updated some language but there weren't any major changes.

Mr. Wolf expressed his concern with the Village's revenue stream in light of the extension of the 2nd installment of property taxes. Ms. Ley stated that it is her understanding that Portage County forwards the Village's portion of taxes and they then handle collections, therefore, the Village's revenue stream should not be impacted.

✓ **Mr. Fritz moved to approve the 2021 Budget Preparation Guidelines & Schedule. Mr. Damrau seconded and the motion carried.**

10. VILLAGE PROJECT CHANGE ORDERS, SUBSTITUTIONS, OR CONSTRUCTION APPROVALS

In Mr. Mahoney's absence, Mr. Kuntz relayed Mr. Mahoney's explanation of the change order to the Pleasant Dr. construction project west of CTH R. The drain pipe needed to be lengthened by 10 feet on Pleasant Dr. resulting in an increase of \$650 for the project.

✓ **Mr. Tessmann moved to approve the Change Order to the Pleasant Dr. construction project in the amount of \$650. Mr. Fritz seconded and the motion carried.**

11. ENGINEER'S REPORT

None

12. ADMINISTRATOR'S REPORT

None.

13. Mr. Anday, Village of Plover District 14 County Board Representative, mentioned the Portage County Board meeting next Tuesday and mentioned the recent Portage County Health Care Center Committee meeting whereby an ordinance requiring the use of masks was presented and discussed. He expressed his concern with the number of apartments/condominiums being built in the county and predatory leasing.

Mr. Fritz mentioned that he was appointed to the Portage County Solid Waste Board and that Village board members could contact him with any questions or concerns.

Mr. Wolf questioned if the McCain's noise issue has been resolved. Mr. Kuntz stated that, for the most part, the situation is better and staff is satisfied with the action that Pointe Precision took.

14. Mr. Damrau moved to adjourn at 6:03 p.m. Mr. Fritz seconded and the motion carried.

Karen Swanson, Village Clerk