

## Village Board Meeting

Wednesday, July 20, 2016

6:00 p.m.

Members Present: Tom Davies, Orv Damrau, Fred La Rosa, Steve Fritz, Anton Anday, Andrew Timm  
Members Absent: Al Tessmann

Others Present: Dan Mahoney, Karen Swanson, Debbie Sniadajewski, Rich Boden, Mark Deaver, Richard Holden, Ryan Barz

1. Mr. Davies called the meeting to order at 6:00 p.m. Pledge of Allegiance.
2. MINUTES  
✓ **Mr. La Rosa moved to approve the minutes of the meeting of June 15, 2016 as printed. Mr. Damrau seconded and the motion carried.**
3. PERSONS WISHING TO ADDRESS THE BOARD  
None.
4. MARK DEAVER, FIRE CHIEF – RECOGNITION OF TOM MARTY’S SERVICE AS A MEMBER OF THE VILLAGE OF PLOVER FIRE DEPT.  
Mr. Davies expressed appreciation to the Fire Department members for all they do for the Village.  
  
Mr. Deaver recognized retiring member Tom Marty’s thirty years of service to the Village of Plover Fire Dept. with the presentation of a plaque and his helmet.
5. CORRESPONDENCE  
None.
6. VOUCHERS  
✓ **Mr. Timm moved to approve the vouchers as listed. Mr. Damrau seconded and the motion carried.**
7. BARTENDER LICENSES  
✓ **Mr. Fritz moved to accept the recommendation from the Finance Committee and approve bartender licenses for all of the applicants listed in the Clerk’s memo, attached, with the exception of Sue Tomaso and Kenneth Nordin. Mr. Damrau seconded and the motion carried.**  
  
RETAIL ALCOHOL BEVERAGE LICENSE RENEWALS  
✓ **Mr. Damrau moved to accept the recommendation from the Finance Committee and approve Retail Alcohol Beverage license renewals for the applicant listed in the Clerk’s memo, attached. Mr. Timm seconded and the motion carried.**  
  
2017 BUDGET PREPARATION GUIDELINES AND SCHEDULE  
✓ **Mr. Damrau moved to accept the recommendation from the Finance Committee and approve the 2017 Budget Preparation Guidelines and Schedule as presented. Mr. Fritz seconded and the motion carried.**
8. I-39/US 51 EMERGENCY ALTERNATE ROUTES MEMORANDUM OF UNDERSTANDING  
✓ **Mr. La Rosa moved to accept the recommendation from the Public Works Committee and approve the I-39/US 51 Emergency Alternate Routes Memorandum of Understanding. Mr. Fritz seconded and the motion carried.**

LEASE AGREEMENT BETWEEN THE VILLAGE OF PLOVER AND THE BOYS & GIRLS CLUB OF PORTAGE COUNTY, INC. REGARDING 2401 CEDAR DR. FACILITY

- ✓ **Mr. Damrau moved to accept the recommendation from the Public Works Committee and approve the Lease Agreement between the Village of Plover and the Boys & Girls Club of Portage County, Inc. regarding the 2401 Cedar Dr. facility. Mr. Timm seconded and the motion carried.**

CHANGE ORDER TO THE GENERAL ENGINEERING SERVICES AGREEMENT WITH AECOM – STH 54 STORM SEWER INVENTORY & DESIGN

- ✓ **Mr. Fritz moved to accept the recommendation from the Public Works Committee and approve the Change Order, in the amount of \$9,900, to the General Engineering Services Agreement with AECOM – STH 54 Sewer Inventory & Design, for additional inventory of storm sewer structures along Business 51 between South Dr. and Green Dr. Mr. Damrau seconded the motion.**

Mr. Anday questioned, for clarification, that this work will not impact the portion of Business 51 that was just reconstructed. Mr. Mahoney stated that is correct.

**Motion carried.**

9. REVISED WASTEWATER AGREEMENT WITH MONOGRAM APPETIZER, MOORE ROAD PLANT

- ✓ **Mr. Timm moved to accept the recommendation from the Water/Wastewater Utility Committee and approve the Revised Wastewater Agreement with Monogram Appetizer, Moore Road plant. Mr. Damrau seconded the motion.**

Mr. Boden clarified that he had a conference call with Monogram representatives on Tuesday and there were no objections to either agreement as presented to the Committee.

**Motion carried.**

WASTEWATER AGREEMENT WITH MONOGRAM APPETIZER, POST ROAD PLANT

- ✓ **Mr. Damrau moved to accept the recommendation from the Water/Wastewater Utility Committee and approve the Wastewater Agreement with Monogram Appetizer, Post Road Plant. Mr. Fritz seconded and the motion carried.**

WATER TREATMENT MASTER PLAN REPORT

- ✓ **Mr. Timm moved to accept the recommendation from the Water/Wastewater Utility Committee and approve the Water Treatment Master Plan Report as presented. Mr. Damrau seconded and the motion carried.**

ACQUIRE SEH SERVICES TO PROVIDE PLAN REVIEW AND INSPECTION SERVICES FOR TELECOMMUNICATION SITES LOCATED ON WATER TOWERS

- ✓ **Mr. Fritz moved to accept the recommendation from the Water/Wastewater Utility Committee and approve acquiring SEH services in the amount of \$3,700, not including legal fees, to provide plan review and inspection services for telecommunication sites located on water towers. Mr. Damrau seconded and the motion carried.**

10. JEFF & KELLY FEIST REQUEST FOR A CONDITIONAL USE TO ALLOW A SELF-STORAGE FACILITY AS A SECOND PRINCIPAL BUILDING IN THE M-1 (LIGHT MANUFACTURING) DISTRICT AT 1441 CONTRACTOR'S BLVD., PLOVER, WI

- ✓ **Mr. Damrau moved to accept the recommendation from the Plan Commission and approve the Conditional Use request by Jeff & Kelly Feist to allow a self-storage facility as a second principal building in the M-1 (Light Manufacturing) District at 1441 Contractor's Blvd, Plover, WI**

RESOLUTION 7-19-16 – FINAL PLAT – LEXINGTON PLACE VIII

- ✓ **Mr. La Rosa moved to accept the recommendation from the Plan Commission and adopt Resolution 7-19-16 approving the final plat for Lexington Place VIII. Mr. Fritz seconded and the motion carried unanimously by Roll Call vote.**

RESOLUTION 7-20-16 – FINAL PLAT – VILLAGE WOOD POINTE SUBDIVISION

- ✓ **Mr. Timm moved to accept the recommendation from the Plan Commission and adopt Resolution 7-20-16 approving a final plat for Village Wood Pointe Subdivision. Mr. La Rosa seconded and the motion carried unanimously by Roll Call vote.**

11. ROOM TAX ORDINANCE DISCUSSION TO ADVISE STAFF ON PREFERRED OVERSIGHT DIRECTION (VILLAGE COMMITTEE VS. VISITORS BUREAU)

- ✓ **Mr. Fritz moved to accept the recommendation from the Parks Development Committee and approve amending the room tax ordinance creating a Plover Tourism Commission per WI Stat. 66.0615. Mr. Damrau seconded the motion.**

Mr. Anday questioned the timeline for creating the Commission. Mr. Mahoney stated that a draft ordinance will be presented to the board in August.

**Motion carried.**

WI DEPT. OF TRANSPORTATION REQUEST TO ALLOW STORM SEWER OUTLET TO LAKE PACAWA FOR CTH B/I-39 INTERCHANGE PROJECT

Mr. Mahoney stated that this item is on hold and will be considered at the August 1<sup>st</sup> Parks Development Committee meeting.

EMERALD ASH BORER EMERGENCY ACTION PLAN AND RECOMMENDATION OF IMPLEMENTATION PROCEDURES

Mr. Mahoney reviewed the plan to remove the ash trees on the Municipal Building property, replace with diverse species of trees and then proceed to remove those at Lake Pacawa in the way of master plan improvements.

- ✓ **Mr. La Rosa moved to accept the recommendation from the Parks Development Committee and approve removing the ash trees from the Municipal Building property, replace with diverse species of trees and proceeding to remove those at Lake Pacawa in the way of master plan improvements. Mr. Fritz seconded and the motion carried.**

12. VILLAGE PROJECT CHANGE ORDERS, SUBSTITUTIONS, OR CONSTRUCTION APPROVALS

None.

13. ADMINISTRATOR'S UPDATE

Mr. Mahoney reported on the following:

1. At the DOT weekly construction meeting this morning, it was announced that the crossover to the south bound lanes will take place the second week of August. A suggestion was made that they look closely at the School Dr. and Roosevelt intersections for proper access when school starts.

14. Mr. Fritz moved to adjourn at 6:21 p.m. Mr. Damrau seconded and the motion carried.

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Karen Swanson, Village Clerk