

Village Board Meeting

Wednesday, August 19, 2020
6:00 p.m.

Members Present: Tom Davies, Orv Damrau, Steve Fritz, Kendra Schiefelbein, Adam Raabe, Al Tessmann, Gary Wolf

Others Present: Dan Mahoney, Emily Ley, Karen Swanson, Steve Kunst, Ryan Barz, Anton Anday

- 1. Mr. Davies called the meeting to order at 6:00 p.m. Pledge of Allegiance.
- 2. MINUTES
 - ✓ **Ms. Schiefelbein moved to approve the minutes of the meeting of August 5, 2020 as printed. Mr. Fritz seconded and the motion carried.**
- 3. PERSONS WISHING TO ADDRESS THE BOARD
None.
- 4. CORRESPONDENCE
Mr. Davies referred to material provided by Jerod Barkley regarding absentee ballot boxes, copy attached.
- 5. VOUCHERS
 - ✓ **Mr. Damrau moved to approve the vouchers as listed. Ms. Schiefelbein seconded and the motion carried.**
- 6. BARTENDER LICENSES
The Board reviewed the Clerk’s revised memo listing applicants for bartender licenses, copy attached.
 - ✓ **Mr. Fritz moved to accept the recommendation from the Finance Committee and approve bartender licenses for all of the applicants listed. Ms. Schiefelbein seconded and the motion carried.**

CLASS “B” ALCOHOL BEVERAGE RETAIL LICENSE – BACK COUNTRY BREWING CO. LLC, AGENT GABE M. HOPKINS, BACK COUNTRY BREWING – 3252 MECCA DR., PLOVER, WI

- ✓ **Ms. Schiefelbein moved to accept the recommendation from the Finance Committee and approve a Class “B” Alcohol Beverage Retail License for Back Country Brewing Co. LLC, Agent Gabe M. Hopkins, Back Country Brewing – 3252 Mecca Dr, Plover, WI. Mr. Damrau seconded and the motion carried.**

“CLASS A” ALCOHOL BEVERAGE RETAIL LICENSE – VILLAGE PARK HOSPITALITY LLC, AGENT AMANDA L. ZANDER, HAMPTON INN – 3090 VILLAGE PARK DR., PLOVER WI

- ✓ **Ms. Schiefelbein moved to accept the recommendation from the Finance Committee and approve a “Class A” Alcohol Beverage Retail License for Village Park Hospitality LLC, Agent Amanda L. Zander, Hampton Inn – 3090 Village Park Dr., Plover, WI. Mr. Tessmann seconded and the motion carried.**

“CLASS B” ALCOHOL BEVERAGE RETAIL LICENSE – STEVENS POINT CURLING CLUB, INC, AGENT JOHN L. EDGERTON, STEVENS POINT CURLING CLUB – 1515 MAPLE DR., PLOVER, WI

- ✓ **Mr. Damrau moved to accept the recommendation from the Finance Committee and approve a “Class B” Alcohol Beverage Retail License for the Stevens Point Curling Club Inc., Agent John L. Edgerton, Stevens Point Curling Club – 1515 Maple Dr. Plover, WI. Mr. Fritz seconded and the motion carried.**

7. TASK ORDER TO THE GENERAL ENGINEERING SERVICES AGREEMENT WITH AECOM – WILLOW DRIVE SIDEWALK IMPROVEMENTS CONSTRUCTION OBSERVATION SERVICES
 ✓ **Mr. Tessmann moved to accept the recommendation from the Public Works Committee and approve the Task Order to the General Engineering Services Agreement with AECOM, in the amount of \$65,000 for the Willow Dr. Sidewalk Improvements Construction Observation Services. Mr. Fritz seconded and the motion carried.**

TASK ORDER TO THE GENERAL ENGINEERING SERVICES AGREEMENT WITH AECOM – GILMAN DRIVE GRIT CHAMBER EVALUATION

- ✓ **Mr. Damrau moved to accept the recommendation from the Public Works Committee and approve the Task Order to the General Engineering Services Agreement with AECOM, in the amount of \$3,225, for the Gilman Drive Grit Chamber Evaluation. Ms. Schiefelbein seconded and the motion carried.**

STREET PLAN REVIEW – BERGMAN INVESTMENTS GILMAN DRIVE DEVELOPMENT

- ✓ **Mr. Damrau moved to accept the recommendation from the Public Works Committee and approve the street plans for the Bergman Investments Gilman Drive Development. Ms. Schiefelbein seconded and the motion carried.**

8. UTILITY PLAN REVIEW – BERGMAN INVESTMENTS GILMAN DRIVE DEVELOPMENT

- ✓ **Mr. Tessmann moved to accept the recommendation from the Water/Wastewater Utility Committee and approve the Utility Plans for the Bergman Investments Gilman Drive Development. Mr. Wolf seconded and the motion carried.**

TASK ORDER TO THE GENERAL ENGINEERING SERVICES AGREEMENT WITH AECOM – BERGMAN INVESTMENTS GILMAN DRIVE DEVELOPMENT CONSTRUCTION OBSERVATION SERVICES

- ✓ **Mr. Damrau moved to accept the recommendation from the Water/Wastewater Utility Committee and approve the Task Order to the General Engineering Services Agreement with AECOM, in the amount of \$13,520 for the Bergman Investments Gilman Drive Development Construction Observation Services. Ms. Schiefelbein seconded and the motion carried.**

9. VILLAGE PROJECT CHANGE ORDERS, SUBSTITUTIONS, OR CONSTRUCTION APPROVALS

Mr. Kunst referred to Change Order No. 4 to Contract A of the Arbor Haven Park Development Project in the amount of \$5,021, copy attached. He explained that the increase is due to the elimination of a drainage swale between a parking area and the playground. A concrete barrier will be provided instead.

- ✓ **Mr. Wolf moved to approve Change Order No. 4 to Contract A of the Arbor Haven Development Project in the amount of \$5,021. Mr. Fritz seconded and the motion carried.**

Mr. Kunst referred to Change Order No. 2 to Contract B of the Arbor Haven Park Development Project in the amount of a deduct of \$170, copy attached. He explained that the decrease is due to materials provided directly by the owner.

- ✓ **Ms. Schiefelbein moved to approve Change Order No. 2 to Contract B of the Arbor Haven Park Development Project in the amount of a deduct of \$170. Mr. Damrau seconded and the motion carried.**

10. ENGINEER'S UPDATE

Mr. Barz reported on the Willow Drive Sidewalk project.

11. ADMINISTRATOR'S UPDATE

Mr. Mahoney reported on the following:

1. Staff is beginning the process of bidding out the Shared-Ride Taxi Service, which is a DOT requirement every 5 years.

2. With the parks playground equipment being closed due to COVID, there has been an increase vandalism to signage and fencing. The Public Works Manager and Asst. Manager felt that the best solution may be to take the fencing down and put signage up to use at your own risk. The Portage County Health department concurred with the decision.
 3. The Municipal Building roof repairs are completed.
 4. Staff will be meeting with WPS regarding the third phase of the Business 51 Reconstruction project and costs associated with relocating utilities.
 5. The Springville Pond Dam will be drawn down this fall in preparation for repairs.
 6. The fishing pier in Springville Pond park is in bad shape. Possibly rebuilding the pier and relocating it to the east end of the park, where the gazebo used to be, is being considered.
12. Mr. Anday, Village of Plover District 14 County Board Representative, presented a County Board update.
13. Mr. Damrau moved to adjourn at 6:52 p.m. Mr. Fritz seconded and the motion carried.

Karen Swanson, Village Clerk