

POLICE & FIRE COMMISSION MEETING

August 16, 2011

12:00 noon

Present: Mr. Durigan, Mr. DeSorcy, Mr. Harlow and Mr. Helmrick

Others: Mr. Mahoney, Mr. Wierzba, Mr. Kluck, Mr. Deaver, Mr. Hunter and Mr. Thomas

1. Mr. Durigan called the meeting to order and all members were noted present, with the exception of Mr. Sankey.
2. Mr. DeSorcy motioned, duly seconded by Mr. Helmrick to approve the minutes of the meeting of June 14, 2011. The motion carried unanimously.
3. There was no one present to address the Commission.
4. The Police and Fire Commission had no questions on the correspondence.
5. Upon motion by Mr. Helmrick, duly seconded by Mr. Harlow, the Police and Fire Commission voted unanimously to approve the vouchers.
 - b. Mr. Wierzba made the Life Saving Award Presentation to Officer Justin Hunter and Officer Jeff Thomas. The Police and Fire Commission congratulated both officers for a job well done.
 - c. Mr. DeSorcy motioned duly seconded by Mr. Harlow to make a RECOMMENDATION TO THE BOARD to approve the Hmong Festival Application for September 10-11, 2011. The motion was unanimously approved.
 - d. Upon motion by Mr. Helmrick, duly seconded by Mr. DeSorcy, the Police and Fire Commission voted unanimously to approve the Police Departments Social Media Policy.
 - e. Mr. Helmrick motioned, duly seconded by Mr. Harlow, to make a RECOMMENDATION TO THE BOARD to approve the Kustom Kemps Car Show Event at Lake Pacawa on September 16-18, 2011, as long as law enforcement or security present requirement criteria is met. The motion carried unanimously.
 - f. After some discussion, Mr. Harlow motioned, duly seconded by Mr. Helmrick to make a RECOMMENDATION TO THE BOARD to approve the Amendment to Chapter 286-Fire Prevention Ordinance. The motion carried unanimously. Mr. Kluck also wanted to thank Mr. Bembenek, Ms. Fuehrer and Mr. Holden for their assistance with this.
 - g. Upon motion by Mr. DeSorcy, duly seconded by Mr. Harlow the Police and Fire Commission voted unanimously to approve the Fire Department Social Media Policy.

- h. Mr. Helmrick motioned, duly seconded by Mr. Harlow to approve the Fire Department Officer Performance Review Policy. The motion was unanimously approved.
6. Mr. Wierzba reported Officers Justin Hunter and Jeff Thomas received a Resuscitation Award during the Portage Co. EMS Oversight Committee Meeting on 6/16/11. On June 25-27, 2011 the Village had a large softball tournament, Officer Pagel did bicycle patrol and made 250 contacts. It went well without any incidents. Mr. Wierzba also reports the fiscal year training cycle is done for the Police Department. Mr. Wierzba informed the Police and Fire Commissioners the Police Department has started Badger Tracs for warning on 11th. Also the Police Department was notified through the WI Bureau of Traffic Safety they will be awarded a \$4000 traffic safety equipment grant. The grant is awarded to 2 agencies within each WI BOTS region who participated in the Click It or Ticket Program. The submission date is September 1st and items must be purchased by October 1st. Radar Unit lights will be purchased.

Mr. Kluck wanted to acknowledge the training achievements of Mr. Deaver, Mr. DeWitt, Mr. Cisewski, Mr. Zifcsak and Mr. King for successfully completing the State of Wisconsin certified training through Mid-State in a variety of courses. Mr. Kluck informed the members that all ground ladders for the department have been tested and passed. And Mr. Deaver, Mr. Kluck and Building Inspector Bembenek have been working with the WEL Corporation, formerly Basic American Foods with meeting codes. They have made a lot of progress. Mr. Kluck also informed the Commission members action review of the Super 8 fire went very well. The city was very pleased with the results. They will still be working on some small things to improve the Metro Policy. The 69 fire fighters with 9 apparatus on scene did a nice job.

7. Upon motion by Mr. DeSorcy, duly seconded by Mr. Harlow and unanimously approved on a roll call vote the Police and Fire Commission adjourned into Closed Session under Wisconsin State Statute 19.85(1)(c) for the purpose of considering employment, compensation or performance date of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Chris Knippel, Police & Fire Commission Secretary