

**VILLAGE OF PLOVER  
APPLICATION FOR PERMIT FOR VILLAGE STREET/SIDEWALK/DRIVEWAY  
EXCAVATION AND OPENINGS**

INASMUCH as Wis. Stats. 182.0175 and Chapter 8 of the Village code of Ordinances state that “Every person who engages in or is responsible for the preparation of plans and specifications for non-emergency performance of work, excavation, demolition or opening of any street, alley, sidewalk or within Village right-of-way shall first, not less than three full working days prior to the start of the excavation or demolition, obtain a permit approved by the Public Works, Water and Wastewater Managers, “the undersigned requests a permit for the purpose of:

Extend sanitary and water laterals to building **\$20.00 FEE**

Extend driveway to street paving  
8.09(3)(a) maximum 25’ width at street edge of sidewalk  
8.09(3)(d) maximum one driveway per lot

Name & Address of Applicant \_\_\_\_\_ Phone \_\_\_\_\_  
\_\_\_\_\_ Cell Phone # \_\_\_\_\_  
\_\_\_\_\_

Description of Location (Street Address and/or Legal Description)  
\_\_\_\_\_

Description of Project  
\_\_\_\_\_

Approximate Starting Date \_\_\_\_\_ Approximate Completion Date \_\_\_\_\_

APPLICANT SHALL PLACE A FLAG OR MARKER IN THE ROADWAY DITCH VISIBLE FROM THE HIGHWAY AT THE LOCATION OF THE PROPOSED WORK. A \$20.00 PERMIT FEE IS CHARGED FOR PERFORMING ANY WORK, EXCAVATION OR OPENING OF A VILLAGE STREET, ALLEY, and SIDEWALK OR IN ANY RIGHT-OF-WAY WITHIN THE VILLAGE.

It is understood that approval hereof shall be subject to the applicant’s full compliance with all requirements of Chapter 8, Village Code, and that the applicant will save and indemnify judgment, costs and expenses which may in anyway accrue against the Village and save the Village harmless against all liabilities, costs, and expenses in consequence of granting this permit, including the restoration of any pavement and maintenance thereof for one year as well as applicable State law and fees. The permittee shall comply with all Village Ordinances governing excavation, refilling, compaction testing, restoration and re-paving (copy attached) and SHALL NOTIFY THE PUBLIC WORKS MANAGER TWO HOURS PRIOR TO REFILLING TRENCHES OR COMPLETION OF THE ABOVE NAMED PROJECT.

BY: \_\_\_\_\_  
Signature of Applicant/Representative Title Date

PERMIT APPROVAL: \_\_\_\_\_  
Public Works Manager Date  
\_\_\_\_\_  
Water System Manager Date  
\_\_\_\_\_  
Wastewater System Manager Date

**ALL STORM WATER DRAINAGE FROM DRIVEWAYS, PARKING LOTS, ROOFS, YARDS, ETC., MUST REMAIN ON-SITE. ALL HARD SURFACED DRIVEWAYS MUST BE LEVEL WITH ROAD SURFACE.**

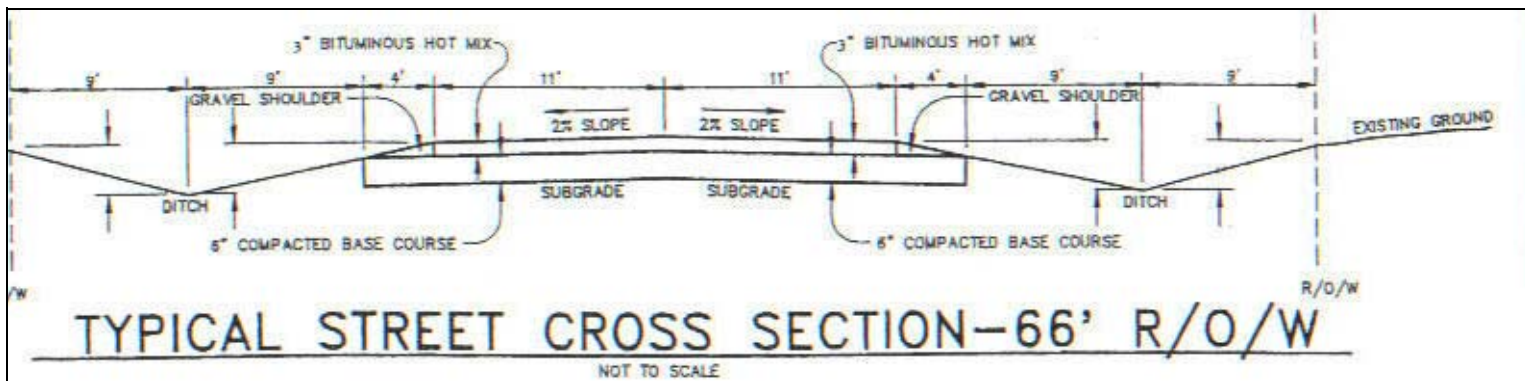
**8.3(7) EXCAVATIONS, REFILLING, COMPACTION TESTING AND REPAVING REQUIREMENTS**

The permittee shall comply with all Public Works Committee rules and regulations governing excavation, refilling, compaction testing and re-paving. The permittee shall make a determination whether or not sheathing and bracing shall be required. No trench shall be refilled until the appropriate Department Head has been notified and has inspected the lateral connections to insure that all Code requirements have been met. The permittee **SHALL NOTIFY THE PUBLIC WORKS MANAGER 2 HOURS PRIOR TO REFILLING THE TRENCH.** Full restoration of any excavation shall be completed within 48 hours unless special arrangements are made with the Public Works Manager.

**COMPACTION TESTING:** When roads are constructed or excavations are made within any area of blacktop or shoulders, at owner's/contractor's expense, proof of compaction testing by a certified testing service must be provided showing that requirements are met for a compaction percentage of 95% for the upper four feet and at least 90% at all lower levels in any area that was in anyway disturbed or excavated. These connection tests will be taken in 2 foot lifts. Any road surfacing done after November 15<sup>th</sup> or close down of the blacktopping plant shall be done on a cold mix basis for the winter months and shall be removed and replaced with hot mix by June 1<sup>st</sup> of the following year unless special arrangements are made with the Public Works Manager. At least 30% of the compaction tests must be conducted in the immediate area of a fire hydrant, manhole, curb stop, or water box.

8.4(e) **DRAINAGE WAYS/SWAILS/DEPRESSIONS.** 1) Filling prohibited. No person shall fill or otherwise impede the flow of water in any drainageway/swail/depression areas established by the Village which are located in street right-of-way, or located on private property and of record dedicated to the public or the Village. In areas where a swail or depression has not yet been constructed, the permittee shall be responsible for establishing an 12" to 18" swail or depression.

2) **PENALTY.** Violations of Sub (1) above shall subject the property owner to a penalty as provided in Sec. 25.04 of the Code. In addition, any person convicted of violating Sub (1) above shall be subject to paying the cost of restoring such drainageway/swail/depression as a charge for current services pursuant to Sec. 66.10(16), Wis. Stats.



\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Owner

\_\_\_\_\_  
Address

APPROVED:

\_\_\_\_\_  
Public Works Manager

# Type of Inspection:

	Trench	Sub Grade	Gravel Grade	Asphalt	Swale	Other
Initial Meeting: _____ / _____ / _____ PW Dept    Owner/Developer/    Date Contractor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Final: _____ / _____ / _____ PW Dept    Owner/Developer/    Date Contractor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments: \_\_\_\_\_

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