

Chapter 21

BOARDS, COMMISSIONS AND COMMITTEES

[HISTORY: Adopted by the Village Board of the Village of Plover 6-4-1985 as Ch. 1, Subchapter II of the 1985 Code. Amendments where noted where applicable.]

GENERAL REFERENCES

Ethics Committee — See Ch. 48.

Officers and employees — See Ch. 110.

Village Board — See Ch. 163.

§ 21-1. Plan Commission.

- A. Membership. The Plan Commission shall consist of seven members who shall receive such compensation as the Village Board determines. One member shall be the Village President who shall be the Chairperson. One member shall be a Trustee elected for a two-year term by the Village Board the first week in May of every other year. The other five members shall be citizen members of recognized experience and qualifications appointed by the Village President, subject to confirmation by the Village Board. The citizen members shall serve for staggered three-year terms with each term commencing in the first week of May. [Amended by Ord. No. 4-87; Ord. No. 9-88; Ord. No. 8-92¹]
- B. Powers and duties. The Plan Commission shall have the powers and duties prescribed in § 62.23, Wis. Stats., and such other powers and duties as shall be vested in the Commission from time to time by the Village Board.

§ 21-2. Board of Zoning Appeals.

- A. Membership.
- (1) The Board of Zoning Appeals shall consist of five members appointed by the Village President, subject to confirmation by the Village Board, for staggered terms of three years.
 - (2) Two alternate members shall be appointed by the Village President, subject to confirmation by the Village Board, for terms of three years and shall act only when a regular member is absent or refuses to vote because of interest.
 - (3) The Community Development Manager and the Building Inspector shall attend all meetings, upon request, to provide technical assistance as requested by the Board of Zoning Appeals.
- B. Officers.
- (1) Chairperson. The Village President shall designate the Chairperson of the Board.

1. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II).

(2) Secretary. The Village Clerk or Deputy Clerk shall serve as Secretary to the Board.

- C. Powers and duties. The Board shall have the powers and duties prescribed in § 62.23(7)(e), Wis. Stats.

§ 21-3. Board of Review.

- A. Membership. The Board of Review shall consist of the Village President, the Village Clerk and the Village Board. The Village Assessor shall attend all meetings of the Board. [Amended by Ord. No. 3-85]
- B. Powers and duties. The Board shall have the powers and duties prescribed in § 70.47, Wis. Stats.

§ 21-4. Parks Development Committee.

- A. Membership. The Parks Development Committee shall consist of seven members, including the Chairperson and one other member of the Public Works Committee and five members who are residents of the Village. The Public Works Committee members shall be appointed annually by the Village President, subject to confirmation by the Village Board. All other members shall be appointed by the Village President, subject to confirmation by the Village Board, for staggered two-year terms. [Amended by Ord. No. 9-88; Ord. No. 37-91; Ord. No. 13-97]
- B. Powers and duties. The Committee shall prepare long-range plans and documents relating to park development and submit the same to the Public Works Committee for review.²

§ 21-5. Administrative Review Appeals Board.

- A. Membership. The Administrative Review Appeals Board shall consist of the Village President, one Trustee and one citizen member. The Trustee member shall be appointed annually by the Village President, subject to confirmation by the Village Board. The citizen member shall be appointed by the Village President, subject to confirmation by the Village Board, for a three-year term.
- B. Powers and duties. See § 6-5B of this Code.³

§ 21-6. Cemetery Commission. [Repealed by Ord. 3-11]

§ 21-7. Community Development Committee. [Amended by Ord. No. 7-87; Ord. No. 10a-98; Ord. No. 7-11]

- A. Membership. The Community Development Committee shall consist of seven members, including one Village Board member, the Village Administrator, the Community Development Manager and four citizens who shall be appointed annually by the Village

2. Editor's Note: Original § 1.32, Board of Health, which immediately followed this section, was deleted at time of adoption of Code (see Ch. 1, General Provisions, Art. II).

3. Editor's Note: See also Ch. 280, Fair Housing, § 280-4, Equal Opportunities Committee.

President, subject to confirmation by the Village Board, for one-year terms.⁴

- B. Powers and duties. The Committee shall have the authority to approve or deny loan applications of \$200,000.00 or less within the Village of Plover as submitted to the Central Wisconsin Economic Development Fund, Inc. through the local representative.

§ 21-8. Police and Fire Commission. [Amended by Ord. No. 6-87; Ord. No. 21-92]

The Village Board hereby creates a Village Police and Fire Commission, pursuant to § 61.65, Wis. Stats.

- A. Membership. The Police and Fire Commission shall be composed of five residents of the Village. Qualifications and responsibilities of members of the Commission shall be as established by § 62.13, Wis. Stats. [Amended by Ord. No. 22-95]
- B. Terms.
 - (1) No member of the Commission shall serve for more than two five-year terms or the equivalent thereof.⁵
 - (2) The Village President shall, after the last Monday in April of each succeeding year and prior to the first Monday of May, replace or reappoint a member whose term expires in that calendar year.
- C. Optional powers. The Police and Fire Commission shall have the further powers prescribed in § 62.13(6), Wis. Stats. [Added by Ord. No. 14-97]

§ 21-9. Springville Pond Management Committee. [Added by Ord. No. 16-86; amended by Ord. No. 6-99; Ord. No. 9-06]

- A. Membership. The Springville Pond Management Committee shall consist of seven members, including the Chairperson of the Public Works Committee, one Trustee of the Village Board and five property owners whose parcels abut Springville Pond appointed by the Village President for staggered five-year terms and confirmed by the Village Board.⁶
- B. Powers and duties. The Springville Pond Management Committee shall make recommendations to the Public Works Committee for cost-effective pond management in Springville Pond.⁷

§ 21-10. Library Committee. [Added by Ord. No. 12-91]

- A. Membership. The Library Committee shall consist of five members, one of whom shall be a Village Trustee and four of whom shall be citizen members. The Trustee shall be appointed annually by the Village President, subject to confirmation by the Village Board, for a one-year term, and the citizen members shall be appointed by the Village President,

4. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II).

5. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II).

6. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II).

7. Editor's Note: Original §§ 1.381 and 1.382, which immediately followed this section, were repealed by Ord. No. 14-97.

subject to confirmation by the Village Board, for staggered two-year terms.

- B. Powers and duties. The Library Committee shall review and evaluate the library services provided to Village residents under the Portage County Library System and shall consult with the Library staff regarding current and projected services. The Committee shall, at least annually, file a report with the Village Board which evaluates current library service and recommends improvements which may be made.

§ 21-11. Water and Wastewater Utility Committee. [Added by Ord. No. 15-95]

- A. Membership. The Water and Wastewater Utility Committee shall consist of five members, including the Village President, who shall serve as Chairperson; the Chairperson of the Public Works Committee; one Trustee appointed annually by the Village President, subject to confirmation by the Village Board; and two citizen members appointed by the Village President, subject to confirmation by the Village Board, for staggered two-year terms.⁸
- B. Powers and duties. The Water and Wastewater Utility Committee shall work with the Water System Manager and the Wastewater System Manager regarding operations and management of the Utilities and shall make recommendations to the Village Board. [Amended by Ord. No. 14-02; Ord. No. 14-04]

§ 21-12. Pedestrian Walkway Committee. [Added by Ord. No. 25-99]

- A. Membership. The Pedestrian Walkway Committee shall consist of nine members, including three Trustees, one from each ward, the Village President, the Community Development Manager, the Public Works Manager, and three citizen members. The Trustees shall be appointed annually by the Village President, subject to confirmation by the Village Board, and the citizen members shall be appointed by the Village President, subject to confirmation by the Village Board.
- B. Powers and duties. The Pedestrian Walkway Committee shall make recommendations to the Public Works Committee regarding criteria for sidewalks/pathways.

§ 21-13 Tourism Commission [Added by Ord. No 3-16]

- A. Membership. The Tourism Commission shall consist of 5 members. One member will be the Village President who will be the Chairperson. The Village President shall appoint one Village Trustee, one member representing the Wisconsin hotel and motel industry, and two citizen members. All appointments shall be confirmed by a majority of the Village Board. Members shall serve a one year term and may be reappointed.
- B. Powers and duties. The Tourism Commission shall have the powers and duties prescribed in 66.0615 Wis. Stats.

⁸. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II).

- (1) It shall meet regularly, and shall elect a vice chairperson and secretary from its members.
- (2) It shall use the room tax revenue that it receives for tourism promotion and tourism development (as defined in Wisconsin Room Tax Statute 60.0615).
- (3) It shall have authority to contract with the Stevens Point Area Convention & Visitors Bureau to perform the functions of the tourism entity subject to approval by the Village Board.
- (4) It shall report annually to the municipality providing the room tax revenue, the purposes for which the revenues were spent.
- (5) It shall report any delinquencies or inaccurate reporting to the municipality.
- (6) It shall not use any of the room tax revenue to construct or develop a lodging facility.