

Finance Committee Meeting

Monday, June 13, 2022

5:00 p.m.

Members Present: Orv Damrau, Steve Fritz, Ross Ballard, Adam Raabe

Others Present: Dan Ault, Julia Mann, Karen Swanson, Steve Kunst, Roy Hopfensperger, Steve Schaut, Al Tessmann

1. Mr. Damrau called the meeting to order at 5:00 p.m.
2. MINUTES
 - ✓ **Mr. Raabe moved to approve the minutes of the meeting of April 18, 2022 as printed. Mr. Fritz seconded and the motion carried.**
3. PERSONS WISHING TO ADDRESS THE COMMITTEE

None.
4. VOUCHERS
 - ✓ **Mr. Raabe moved to approve the vouchers as listed. Mr. Fritz seconded and the motion carried.**
5. GPM SOUTHEAST LLC – CHANGE OF RETAIL ALCOHOL BEVERAGE LICENSE AGENT, RHONDA URLAUB, FOR RSTORE #4479 – 2900 VILLAGE PARK DR. AND RSTORE #4494 – 3001 VILLAGE PARK DR.

Ms. Swanson referred to her memo explaining that the Rstore's in the Village of Plover are appointing a new agent to be responsible for all alcohol related activity, copy attached.

 - ✓ **RECOMMENDATION TO VILLAGE BOARD: Mr. Raabe moved to approve the change of Retail Alcohol Beverage License Agent, Rhonda Urlaub for the Rstores located at 2900 Village Park Dr. and 3001 Village Park Dr. Mr. Fritz seconded and the motion carried.**
6. RETAIL ALCOHOL BEVARAGE LICENSE RENEWALS

The Committee reviewed the Clerk's memo listing applicants for Retail Alcohol Beverage License renewals, copy attached.

 - ✓ **RECOMMENDATION TO VILLAGE BOARD: Mr. Fritz moved to approve Retail Alcohol Beverage License renewals for the applicants listed in the Clerk's memo. Mr. Raabe seconded and the motion carried.**
7. CLASS "A" FERMENTED MALT BEVERAGE RETAIL LICENSE – IRMA R. HERNANDEZ SMITH – LA POBLANITA MEXICAN GROCERY STORE AT 2541 POST RD., PLOVER, WI

Ms. Swanson referred to her memo explaining that the Mexican grocery store adjacent to King Lube would like to sell beer for off premise consumption, copy attached. She explained that the building inspector reviewed the premises and the store will not be selling outside of the allowed hours of 6:00 a.m. to 12:00 a.m. Their product will be kept in a cooler near the front counter.

 - ✓ **RECOMMENDATION TO VILLAGE BOARD: Mr. Raabe moved to approve a Class "A" Fermented Malt Beverage Retail license for Irma R. Hernandez Smith for the La Poblanita Mexican Grocery Store located at 2541 Post Rd., Plover, WI. Mr. Fritz seconded and the motion carried.**

8. “CLASS B” ALCOHOL BEVERAGE RETAIL LICENSE – O’SO BREWING COMPANY, AGENT MARC BUTTERA – O’SO BREWING COMPANY AT 1800 PLOVER RD., PLOVER, WI
Ms. Swanson referred to her memo explaining that O’so Brewing Company has been given their brewpub status from the state, copy attached. The “Class B” liquor license will allow them to sell liquor and wine.
- ✓ **RECOMMENDATION TO VILLAGE BOARD: Mr. Raabe moved to approve a “Class B” Alcohol Beverage Retail license for O’so Brewing Company, Agent Marc Buttera, for O’so Brewing Company located at 1800 Plover Rd., Plover, WI. Mr. Fritz seconded and the motion carried.**
9. TEMPORARY CLASS “B” FERMENTED MALT BEVERAGE RETAILERS LICENSE – CELEBRATE PLOVER FOUNDATION, INC. CELEBRATE PLOVER, LAKE PACAWA PARK – JULY 29-30, 2022
The Committee reviewed the application for the Celebrate Plover Foundation to sell beer and wine at Celebrate Plover at events on Friday night and all day on Saturday. She stated that PWYA personnel will be handling the sales.
- ✓ **RECOMMENDATION TO VILLAGE BOARD: Mr. Raabe moved to approve a Temporary Class “B” Fermented Malt Beverage and “Class B” wine license for Celebrate Plover Foundation, Inc. for Celebrate Plover events at Lake Pacawa Park on July 29 and 30, 2022. Mr. Fritz seconded and the motion carried 3-0 with Mr. Ballard abstaining.**
10. TEMPORARY CLASS “B” FERMENTED MALT BEVERAGE RETAILERS LICENSE – PORTAGE COUNTY HISTORICAL SOCIETY, HERITAGE DAYS MUSIC & HISTORY FESTIVAL, 2700 MADISON AVE. – JUNE 18-19, 2022
Ms. Swanson stated that it has been a few years since the Portage County Historical Society has held an event at the Village of Plover location, but they have applied for a temporary beer license in the past.
- ✓ **RECOMMENDATION TO VILLAGE BOARD: Mr. Raabe moved to approve a Temporary Class “B” Fermented Malt Beverage Retailers license for the Portage County Historical Society Heritage Days Music & History Festival at 2700 Madison Ave. on June 18 and 19, 2022. Mr. Fritz seconded and the motion carried.**
11. TEMPORARY CLASS “B” FERMENTED MALT BEVERAGE RETAILERS LICENSE – PLOVER – WHITING LIONS CLUB – MUSIC EVENT AT LAKE PACAWA PARK BANDSHELL AND SHELTER ON AUGUST 12, 2022
Ms. Swanson stated that the Plover-Whiting Lions Club is holding a music event at which they would like to sell beer.
- ✓ **RECOMMENDATION TO VILLAGE BOARD: Mr. Raabe moved to approve a Temporary Class “B” Fermented Malt Beverage Retailers license for the Plover-Whiting Lions Club for a music event at Lake Pacawa Park Bandshell and Shelter on August 12, 2022. Mr. Fritz seconded and the motion carried.**
12. DAVID NORTHWOOD – RENEWAL APPLICATION FOR COIN, PRECIOUS METALS, AND SECONDHAND GUN DEALERS LICENSE – NORTHWOOD TARGET SPORTS AT 1001 THEATRE DR.
The Committee reviewed David Northwood’s renewal application for a secondhand gun dealers license at 1001 Theatre Dr., copy attached.
- ✓ **RECOMMENDATION TO VILLAGE BOARD: Mr. Raabe moved to approve a Renewal Application for a Coin, Precious Metals, and Secondhand Gun Dealers license for David Northwood at Northwood Target Sports, 1001 Theatre Dr. Mr. Ballard seconded and the motion carried.**

13. USE OF ARPA FUNDS FOR FUEL USE AND CONTRACTED IT SERVICES

Mr. Ault referred to Ms. Mann's memo, copy attached. He explained that he doesn't want the Village departments to change their service of operations due to the rising fuel prices. He had department heads look at their budgets and determine what their shortfall may be at the end of the year. He feels that the ARPA funds are a justifiable use for fuel costs to get through the end of the year. He reviewed the departmental costs listed in the memo and mentioned that the Police Chief relayed earlier in the day that their costs will be closer to \$35,000.

Mr. Ault discussed the contracted IT services with Heartland Business Systems at a cost of \$10,000 to be covered by ARPA funds.

- ✓ **RECOMMENDATION TO VILLAGE BOARD: Mr. Ballard moved to approve the use of ARPA funds in the amount \$103,000 for fuel use and \$10,000 for contracted IT services for a total of \$113,000. Mr. Raabe seconded and the motion carried.**

14. REPORTS**a. Treasurer**

Ms. Mann presented her Treasurer's report, copy attached.

- ✓ **Mr. Ballard moved to accept the Treasurer's report as presented. Mr. Raabe seconded and the motion carried.**

15. Mr. Ballard moved to adjourn at 5:20 p.m. Mr. Raabe seconded and the motion carried.

Karen Swanson, Village Clerk