

Finance Committee Meeting

Monday, October 17, 2022
5:00 p.m.

Members Present: Tom Davies, Steve Fritz, Ross Ballard, Adam Raabe
Members Excused: Orv Damrau

Others Present: Dan Ault, Julia Mann, Karen Swanson, Steven Kunst, Gary Wolf, Al Tessmann

1. Mr. Davies called the meeting to order at 5:00 p.m.
2. MINUTES
 - ✓ **Mr. Fritz moved to approve the minutes of the meeting of August 15, 2022 as printed.**
3. PERSONS WISHING TO ADDRESS THE COMMITTEE

None.
4. VOUCHERS
 - ✓ **Mr. Ballard moved to approve the vouchers as listed. Mr. Raabe seconded and the motion carried.**
5. BARTENDER LICENSES

Jennifer Pierce was present to explain the inconsistencies between her bartender license application and the police department records check. She stated that she listed everything she saw on CCAP. She was contacted by the Stevens Point Police Department about the hit and run violation and thought that nothing had come of it. She also stated that she had forgotten about the speeding ticket.

 - ✓ **RECOMMENDATION TO VILLAGE BOARD: Mr. Raabe moved to approve a bartender license for Jennifer Pierce. Mr. Fritz seconded and the motion carried.**
6. "CLASS A" ALCOHOL BEVERAGE RETAIL LIQUOR LICENSE – DIVISION AND BRAWLEY LLC, AGENT SOLLITA D. FRANC – 1818 PLOVER RD., PLOVER WI

The Clerk referred to her memo, copy attached. She explained that the owners of Division and Brawley are seeking a "Class A" Alcohol Beverage Retail Liquor license to enable them to give away two 3-ounces samples of wine per customer between the hours of 11:00 a.m. and 7:00 p.m. Mr. Raabe questioned whether they could sell bottles of wine and Ms. Swanson stated that they could sell sealed bottles of wine for consumption away from the premises.

 - ✓ **RECOMMENDATION TO VILLAGE BOARD: Mr. Raabe moved to approve a "Class A" Alcohol Beverage Retail Liquor License to Division and Brawley LLC, Agent Sollita D. Franc at 1818 Plover Rd., Plover, WI. Mr. Fritz seconded and the motion carried.**
7. PLOVER EXPRESS MART, INC. – CHANGE OF RETAIL ALCOHOL BEVERAGE LICENSE AGENT, MICHON FLEES, FOR PLOVER EXPRESS MART – 2621 PLOVER RD.

The Clerk referred to her memo, copy attached, explaining the change of agent for Plover Express Mart at 2621 Plover Rd.

 - ✓ **RECOMMENDATION TO VILLAGE BOARD: Mr. Raabe moved to approve the Plover Express Mart, Inc., change of Retail Alcohol Beverage License Agent, Michon Flees, for Plover Express Mart at 2621 Plover Rd. Mr. Fritz seconded and the motion carried.**
8. 2023 BUDGET REVIEW

Mr. Ault commended Ms. Mann on her work with the budget. Ms. Mann reviewed the proposed 2023 budget, copy attached. She highlighted the Assessed Value of \$1.5B, which is an increase of \$500M over last year due to the revaluation, the Equalized Value, the State Levy Limit, the Expenditure

Restraint program and the projected tax rate of \$5.78 per thousand dollars of valuation, which is a decrease of \$2.56 from last year.

Mr. Ault expounded on the Expenditure Restraint program in that the Village could receive a potential \$80K in revenue for 2024 by staying within the constraints of the program in 2022 and 2023.

Ms. Mann reviewed the budget notice to be published, the change in the Village's tax rate from last year to this year and the Budget Change Summary by category, which includes the removal of Fire Protection from the tax roll, two additional positions in the Public Works Department, and a decrease in capital improvement expenditures. She referred to the Village's history of Equalized and Assessed Values since the year 2000, the Budget Summary by department, the Debt Service budget, the Capital Improvements budget and the projects breakdown, the revenues by category and detail, the expenditures by category and detail. She referenced the ambulance budget noting that the Village is reimbursed for these costs by Portage County.

Mr. Fritz questioned if staff allowed for increases in fuel, fertilizer, etc. Ms. Mann stated that they did.

- ✓ **RECOMMENDATION TO VILLAGE BOARD: Mr. Ballard moved to approve the 2023 budget as presented. Mr. Fritz seconded and the motion carried.**

9. TREASURER'S REPORT

Ms. Mann presented an oral report stating that she has been busy working on budgets and that Invoice Cloud is now active, whereby residents can make online payments for utility billing, building permits, etc.

10. Mr. Ballard moved to adjourn at 5:30 p.m. Mr. Fritz seconded and the motion carried.

Karen Swanson, Village Clerk