

Village Board Meeting

Wednesday, February 17, 2021

6:00 p.m.

Members Present: Tom Davies, Orv Damrau, Steve Fritz, Gary Wolf, Adam Raabe, Al Tessmann
 Members Excused: Kendra Schiefelbein

Others Present: Dan Mahoney, Emily Ley, Karen Swanson, Steve Kunst, Anton Anday

1. Mr. Davies called the meeting to order at 6:00 p.m. Pledge of Allegiance.
2. MINUTES
 ✓ **Mr. Damrau moved to approve the minutes of the meeting of February 3, 2021 as printed. Mr. Wolf seconded and the motion carried.**
3. PERSONS WISHING TO ADDRESS THE BOARD
 None.
4. CORRESPONDENCE
 Mr. Davies referred to the WI DOT's letter inviting board members to view an on online presentation of Phase 4 of the Business 51 reconstruction project, copy attached.
5. VOUCHERS
 ✓ **Mr. Damrau moved to approve the vouchers as listed. Mr. Raabe seconded and the motion carried.**
6. BARTENDER LICENSES
 The Board reviewed the Clerk's memo listing applicants for bartender licenses, copy attached.
 ✓ **Mr. Damrau moved to approve bartender licenses for all of the applicants listed. Mr. Raabe seconded and the motion carried.**
7. DAVID NORTHWOOD – APPLICATION FOR COIN, PRECIOUS METALS, AND SECONDHAND GUN DEALERS LICENSE – 4510 RIVER DR.
 The Board reviewed David Northwood's application for a Secondhand Gun Dealers license, copy attached. The Clerk explained that this is a renewal.
 ✓ **Mr. Wolf moved to approve the application for a Secondhand Gun Dealers license for David Northwood at 4510 River Dr. Mr. Tessmann seconded and the motion carried.**
8. RESOLUTION 2-6-21 – AMENDMENTS TO THE 2020 GENERAL FUND BUDGET
 Ms. Ley referred to her memo outlining the amendments to the 2020 General Fund Budget, copy attached. She discussed the excess revenues due to unbudgeted state and federal aids received for expenses that included the 2019 wind storm and the pandemic. She discussed additional transfers to reserve accounts and designating additional surplus for approved Village projects.
 ✓ **Mr. Tessmann moved to adopt Resolution 2-6-21 approving amendments to the 2020 General Fund Budget as presented. Mr. Fritz seconded and the motion carried unanimously by Roll Call vote.**
9. 2021 ANIMAL CONTROL CONTRACT RENEWAL
 The Clerk referred to Portage County's Corp Counsel email regarding the 2021 Animal Control Contract extension, copy attached. The extension provides for a contract through the end of 2021. They will be updating the contract with the Humane Society of Portage County, Inc. in order to provide a three-year contract moving forward.

- ✓ **Mr. Damrau moved to approve the 2021 Animal Control Contract renewal with Portage County. Mr. Wolf seconded and the motion carried.**

10. VILLAGE LAPTOP/ELECTRONIC DEVICE USE POLICY

Ms. Ley referred to the proposed Village Laptop/Electronic Device Use policy, copy attached. She stated that it outlines expectations for the device users.

Mr. Mahoney stated that the Village will also be updating the Email and Computer Acceptable Use policies, therefore, the board could wait to take action on the Device Use Policy and act on all three at the same time.

No action taken.

11. VILLAGE PROJECT CHANGE ORDERS, SUBSTITUTIONS, OR CONSTRUCTION APPROVALS

None.

12. ENGINEER'S UPDATE

None.

13. ADMINISTRATOR'S UPDATE

Mr. Mahoney reported on the following:

1. The WI DOT will be conducting traffic counts this year.
2. Staff is working on the Village's Financial Plan.
3. He and Chief Ault attended a Portage County Highway Committee meeting remotely to address the Portage County ATV/UTV Ordinance as it relates to county roads that pass through the Village of Plover, i.e. CTH B, CTH HH, and CTH R. The Village of Plover's ordinances prohibit the use of ATV/UTV's on all Village roads including county highways. The Village is awaiting an opinion from the Portage County Corporation Counsel on how to handle signage with respect to the county highways.
4. The wells at Little Plover River Park and Worzella Pines park are in need of replacement at a cost of approximately \$30K. This will be placed on the next Parks Development Committee agenda for consideration.

14. Mr. Anday, Village of Plover District 14 Portage County Representative presented a County Board update.

15. CLOSED SESSION

- ✓ **Mr. Fritz moved, at 6:44 p.m., to go into Closed Session under WI State Statute 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and under WI State Statute 19.85(1)(e) for the purpose of negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and more specifically relating to the Darrell & Louise Parks property adjacent to Lake Pacawa Park. Mr. Damrau seconded and the motion carried unanimously by Roll Call vote.**

- ✓ **Mr. Damrau moved, at 7:15 p.m., to reconvene into open session. Mr. Fritz seconded and the motion carried unanimously by Roll Call vote.**

16. POSSIBLE DISCUSSION AND POSSIBLE CONSIDERATION OF EMPLOYMENT AND THE DARRELL & LOUISE PARKS PROPERTY ADJACENT TO LAKE PACAWA

- ✓ **Mr. Damrau moved to approve the hiring of Julia Mann as Village Treasurer, Lyle Lutz as Wastewater System Manager, and Logan Elsholtz as Wastewater System Assistant Manager. Mr. Raabe seconded and the motion carried.**

- ✓ **Mr. Wolf moved to authorize the Village Administrator and Village President to enter into negotiations, on the Village's behalf, to determine a fair market value and purchase price for the Darrell & Louise Parks property adjacent to Lake Pacawa. Mr. Fritz seconded and the motion carried.**

17. Mr. Tessmann moved to adjourn at 7:17 p.m. Mr. Fritz seconded and the motion carried.

Karen Swanson, Village Clerk