

## Village Board Meeting

Wednesday, November 18, 2020

6:00 p.m.

Members Present: Tom Davies, Orv Damrau, Steve Fritz, Kendra Schiefelbein, Al Tessmann, Gary Wolf, Adam Raabe

Others Present: Dan Mahoney, Emily Ley, Karen Swanson, Steve Kunst, Ryan Barz, Greg Johnson-Ehlers via video, Anton Anday

1. Mr. Davies called the meeting to order at 6:00 p.m.
2. MINUTES
  - ✓ **Mr. Fritz moved to approve the minutes of the meeting of November 4, 2020 as printed. Mr. Damrau seconded and the motion carried.**
3. PERSONS WISHING TO ADDRESS THE BOARD

None.
4. CORRESPONDENCE

Mr. Mahoney referred to a letter from Waste Management regarding their acquisition of Advanced Disposal, copy attached.

Mr. Davies referred to the Portage County Library Director's monthly report, copy attached.
5. VOUCHERS
  - ✓ **Mr. Damrau moved to approve the vouchers as listed. Ms. Schiefelbein seconded and the motion carried.**
6. PUBLIC HEARING – 2021 VILLAGE OF PLOVER BUDGET

Mr. Davies called the public hearing for the 2021 Village of Plover Budget to order at 6:01 p.m.

Ms. Ley reviewed her power point presentation summarizing the Village's assessed value history, revenues and expenses, debt, the budgets by department, 2021 projects and larger expenses.

She stated that the proposed 2021 levy of \$7,106,320 results in a Village of Plover tax rate of \$7.93 per \$1,000 of assessed value, which is a 36 cent increase over last year's tax rate.

There was no one present who wished to speak in favor of or against the 2021 Village of Plover budget.

  - ✓ **Mr. Wolf moved to close the public hearing at 6:09 p.m. Mr. Damrau seconded and the motion carried.**
7. RESOLUTION 11-26-20 – 2021 VILLAGE OF PLOVER BUDGET
  - ✓ **Mr. Damrau moved to adopt Resolution 11-26-20 approving the 2021 Village of Plover budget. Ms. Schiefelbein seconded and the motion carried unanimously by Roll Call vote.**
8. BARTENDER LICENSES
  - ✓ **Mr. Damrau moved to accept the recommendation from the Finance Committee and approve bartender licenses for the applicants listed in the Clerk's attached memo. Mr. Fritz seconded and the motion carried.**

SCHIERL SALES CORP. – CHANGE OF RETAIL ALCOHOL BEVERAGE LICENSE AGENT, CHELSIE ADAMSKI, FOR THE STORE #52 – 1011 POST RD., PLOVER, WI

- ✓ **Mr. Tessmann moved to accept the recommendation from the Finance Committee and approve the change of Retail Alcohol Beverage License agent, Chelsie Adamski, for The Store #52 at 1011 Post Rd. Mr. Damrau seconded and the motion carried.**

RESOLUTION 11-27-20 – RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF APPROXIMATELY \$9,180,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2020A

Greg Johnson, Ehlers, stated that 6 bids were received with a low bid of .6459% from Piper Sandler & Co. Minneapolis, MN. He discussed the issue size being reduced to \$8,595,000 and reviewed the total future savings, the tax impact and the Village's rating of AA/Stable.

- ✓ **Ms. Schiefelbein moved to accept the recommendation from the Finance Committee and adopt Resolution 11-27-20 awarding the sale of \$8,595,000 General Obligation Bonds, Series 2020A. Mr. Damrau seconded and the motion carried unanimously by Roll Call vote.**

RESOLUTION 11-28-20 – RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF APPROXIMATELY \$2,105,000 TAXABLE GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2020B

Mr. Johnson stated that 7 bids were received with a low bid of .9794% from Piper Sandler & Co., Minneapolis, MN. He discussed the issue size being reduced to \$2,075,000 and reviewed the debt service cost, TID 4 savings, and the tax impact.

- ✓ **Mr. Damrau moved to accept the recommendation from the Finance Committee and adopt Resolution 11-28-20 awarding the sale of \$2,075,000 Taxable General Obligation Promissory Notes, Series 2020B. Ms. Schiefelbein seconded and the motion carried unanimously by Roll Call vote.**

HEALTH INSURANCE OPT-OUT CONTRIBUTION

- ✓ **Mr. Damrau moved to accept the recommendation from the Finance Committee and approve the Health Insurance opt-out contribution to \$5,000 per year contingent upon additional employees, above the current six, opting out of coverage through the Village. Mr. Fritz seconded and the motion carried.**

9. CHANGE ORDER NO. 1 TO TASK ORDER NO. 139 OF THE GENERAL ENGINEERING SERVICES AGREEMENT WITH AECOM – BUSINESS 51 SANITARY SEWER AND WATER MAIN DESIGN, PLOVER SPRINGS DR. TO HICKORY DR.

- ✓ **Mr. Tessmann moved to accept the recommendation from the Water/Wastewater Utility Committee and approve Change Order No. 1, in the amount of \$2,935 to be billed back to Monogram Foods, to Task Order No. 139 of the General Engineering Services Agreement with AECOM – Business 51 Sanitary Sewer and Water Main Design, Plover Springs Dr. to Hickory Dr. Mr. Damrau seconded and the motion carried.**

REQUEST TO APPROVE ONLINE PHOSPHATE ANALYZER AS A 2021 BUDGET PROJECT

- ✓ **Mr. Fritz moved to accept the recommendation from the Water/Wastewater Utility Committee and approve the purchase of a phosphate analyzer as a 2021 budget project. Mr. Damrau seconded and the motion carried.**

REQUEST TO APPROVE ONLINE NITRATE ANALYZER AS A 2021 BUDGET PROJECT

- ✓ **Mr. Damrau moved to accept the recommendation from the Water/Wastewater Utility Committee and approve the purchase a nitrate analyzer as a 2021 budget project. Ms. Schiefelbein seconded and the motion carried.**

REQUEST TO REPLACE THE HID DISK WATER TOWER LIGHTS WITH LED FIXTURES

- ✓ **Mr. Tessmann moved to accept the recommendation from the Water/Wastewater Utility Committee and approve the replacement of the HID Disk Water Tower lights with LED fixtures. Mr. Fritz seconded and the motion carried.**

REQUEST TO PROCEED WITH LINCOLN WATER TOWER RECONDITIONING PROJECT FOR 2021

- ✓ **Mr. Tessmann moved to accept the recommendation from the Water/Wastewater Utility Committee and proceed with the Lincoln Water Tower Reconditioning project for 2021. Mr. Damrau seconded and the motion carried.**

10. RESOLUTION 11-29-20 – CERTIFIED SURVEY MAP – JENNIFER WEILER & JON THIESSEN – 2221 & 2220 CAROL'S CT.

- ✓ **Mr. Tessmann moved to accept the recommendation from the Plan Commission and adopt Resolution 11-29-20 approving a Certified Survey Map for Jennifer Weiler & Jon Thiessen – 2221 & 2220 Carol's Ct. Ms. Schiefelbein seconded and the motion carried unanimously by Roll Call vote.**

11. 2021 PLOVER SHARED-RIDE TAXI SERVICE BID

The Clerk referred to her memo regarding the 2021 Plover Shared-Ride Taxi Service bid, copy attached. Four proposals were received and the memo outlined the bid process, the evaluation process and the Evaluation Committee's recommendation. Mr. Mahoney further explained the evaluation process and stated that the Evaluation Committee recommends approval of the bid submitted by Freedom Vans LLC.

- ✓ **Mr. Damrau moved to accept the proposal from Freedom Vans LLC for the 2021 Plover Shared-Ride Taxi Service. Mr. Raabe seconded and the motion carried.**

12. CHANGE ORDER #2 TO TASK ORDER #136 OF THE GENERAL ENGINEERING SERVICES AGREEMENT WITH AECOM; SPRINGVILLE DAM DESIGN AND BIDDING – ADDITIONAL GEOTECHNICAL SLOPE STABILITY AND SEEPAGE ANALYSIS

- ✓ **Ms. Schiefelbein moved to approve Change Order #2, in the amount of \$5,500, to Task Order #136 of the General Engineering Services Agreement with AECOM; Springville Dam Design and Bidding – Additional geotechnical slope stability and seepage analysis. Mr. Damrau seconded and the motion carried.**

13. DEVELOPER AGREEMENT – SC SWIDERSKI – 1005 COMMONS CIR.

Mr. Kunst referred to the revised Developer Agreement, copy attached, with SC Swiderski for 1005 Commons Cir, which is located just east of Furniture & Appliance Mart. He explained that a minimum development value of \$3M is required to be completed by the end of 2023.

- ✓ **Mr. Damrau moved to approve the Developer Agreement with SC Swiderski for 1005 Commons Cir. Ms. Schiefelbein seconded and the motion carried.**

14. VILLAGE PROJECT CHANGE ORDERS, SUBSTITUTIONS, OR CONSTRUCTION APPROVALS

Mr. Kunst referred to Change Order No. 5 to Contract "A" – Site Construction, of the Arbor Haven Park Development project, copy attached. He stated that it is in the amount of a deduct of \$750 due to the contractor not being able get material for the irrigation systems due to COVID.

- ✓ **Mr. Tessmann moved to approve Change Order No. 5 to Contract "A" Site Construction of the Arbor Haven Development project in the amount of a deduct of \$750. Mr. Damrau seconded and the motion carried.**

15. ENGINEER'S UPDATE

Mr. Barz reported on the Willow Dr. sidewalk project.

16. ADMINISTRATOR'S REPORT

Mr. Mahoney reported on the following:

1. Earth Inc.'s Village Wood Meadows sanitary sewer and water main project will be closing out.
2. Over 40 applications have been received for the IT position.
3. The Village will be receiving unused COVID grant money from the Town of Plover and the Town of Hull, which will offset EMS costs.
4. Due to the retirement of their building inspector, the Village of Whiting is requesting to enter into an agreement with the Village of Plover for building inspection services. A proposed agreement will be brought before the board at the second set of meetings in December.
5. The Lions Club building at Lake Pacawa park being converted into a changing room as part of the Lake Pacawa Park Improvements project.

17. Mr. Damrau moved to adjourn at 6:56 p.m. Mr. Tessmann seconded and the motion carried.

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Karen Swanson, Village Clerk