

Village Board Meeting

Wednesday, December 2, 2020

6:00 p.m.

Members Present: Tom Davies, Orv Damrau, Steve Fritz, Kendra Schiefelbein, Adam Raabe, Al Tessmann
Members Excused: Gary Wolf

Others Present: Dan Mahoney, Emily Ley, Karen Swanson, Steve Kunst, Jon Trautman –
CliftonLarsonAllen LLP via video, Anton Anday

1. Mr. Davies called the meeting to order at 6:00 p.m. Pledge of Allegiance.
2. MINUTES
 - ✓ **Ms. Schiefelbein moved to approve the minutes of the meeting of November 18, 2020 as printed. Mr. Damrau seconded and the motion carried.**
3. PERSONS WISHING TO ADDRESS THE BOARD

None.
4. CORRESPONDENCE

None.
5. VOUCHERS
 - ✓ **Mr. Damrau moved to approve the vouchers as listed. Ms. Schiefelbein seconded and the motion carried.**
6. 2019 FINANCIAL STATEMENTS – CLIFTONLARSONALLEN LLP

Jon Trautman, CliftonLarsonAllen LLP, presented the 2019 Financial Statements to the board, copy attached. He discussed the Government Communication Letter and reviewed the Village's assets, liabilities, fund balances, revenues, expenses, and the percentage of the unassigned fund balance as it relates to expenses.

 - ✓ **Mr. Damrau moved to accept the 2019 Financial Statements as presented. Ms. Schiefelbein seconded and the motion carried.**
7. AGREEMENT WITH PORTAGE COUNTY – SHARED PUBLIC SAFETY RECORDS MANAGEMENT SOFTWARE

Mr. Mahoney referred to Chief Dan Ault's memo, copy attached, explaining that the Portage County Sheriff's Dept. has upgraded their Shared Records Management software. The proposed agreement includes Portage County, the Village of Plover PD, UWSP police, and the City of Stevens Point police and fire departments. He explained that the agreement needs to be entered into before the end of the year in order for Portage County to receive special pricing. The Village did not budget for the software for 2021, but Portage County is amendable to entering into a payment plan with the Village or possibly deferring payment until 2022. Mr. Mahoney discussed the shared components by the Village, County, and State.

 - ✓ **Mr. Damrau moved to accept the recommendation from the Police & Fire Commission and enter into an agreement with Portage County for Shared Public Safety Records Management software. Mr. Raabe seconded and the motion carried.**
8. 2021 BUDGET RESOLUTION CORRECTION

Ms. Ley presented a corrected 2021 Budget Resolution, copy attached. She explained that the correct budget amount was listed in the Property Tax Levy of the 2021 Budget Resolution previously adopted, but an incorrect amount was listed in the third paragraph of the resolution.

- ✓ **Mr. Damrau moved to approve the 2021 Budget Resolution correction. Ms. Schiefelbein seconded and the motion carried.**

9. TAX INCREMENT REVENUE BONDS

Mr. Kunst explained that issuing Tax Increment Revenue Bonds is a means for the Village to promise to pay the developer incentive payments as outlined in the developer agreements, and are associated with TID No. 5 developers. He stated that these will be placed on the December 16th Village Board agenda for consideration.

Mr. Mahoney further explained that no more project expenditures can occur in TID No. 5 after this year. The state statutes require the issuance of revenue bonds if the entire incentive payments have not been made prior to the expiration of the expenditure period. The Village is not borrowing any more money and will continue to make incentive payments, as they have been, based on property tax payments. He discussed the positive performance of the TID and being able to close it out sooner than expected.

10. VILLAGE PROJECT CHANGE ORDERS, SUBSTITUTIONS, OR CONSTRUCTION APPROVALS

None.

11. ENGINEER'S REPORT

None.

12. ADMINISTRATOR'S REPORT

Mr. Mahoney reported on the following:

1. A proposal from Nummelin Testing to conduct a geotechnical investigation, as part of the Lake Pacawa Park Phase 2 project, will be on the next Village Board agenda.
2. Updated the board on the IT Manager selection process.
3. Commended Mr. Fritz's push for outside decorations at the Municipal Building, provided primarily through donations.
4. Commended Ms. Schiefelbein's effort with the Little Plover River Park Christmas drive through event.

13. Ms. Schiefelbein discussed the Little Plover River Park Christmas drive through event December 4th through December 12th. She stated that Interfaith Pantry will be holding a food drive on the 5th & 12th and there will be a visit by Santa on the 5th, 6th, 11th, & 12th.

Mr. Anday, Village of Plover District 14 County Board Representative, presented a County Board update.

14. Mr. Damrau moved to adjourn at 6:45 p.m. Ms. Schiefelbein seconded and the motion carried.

Karen Swanson, Village Clerk